

**REPORT OF THE STATED CLERK
December 7, 2023**

Items for Information

1. Deadline for Docket Time and Waiver Requests for February Presbytery Meeting

The Ecclesiastical Committee has announced that all requests for docket time at the February 22, 2024 presbytery meeting must be made to the Ecclesiastical Committee via the Stated Clerk's office no later than **noon on Wednesday, January 24, 2024**. If action by the Presbytery will be requested, the full text of the motion and any accompanying documents (reports, rationale, etc.) must be submitted by this time as well. Requests for waivers of the six-year limitation on terms for elders and deacons are due on this date also.

2. Deadlines for Consideration of Overtures to the 226th General Assembly (2024)

The February 22, 2024 Stated Meeting of Pittsburgh Presbytery is the final opportunity for Pittsburgh Presbytery to consider overtures or requests to concur with overtures to the 226th General Assembly in order to meet the deadlines for submission to the Assembly.

The Presbytery Manual requires that proposed overtures to the General Assembly, and by extension requests for concurrences, be submitted to the Stated Clerk's office three weeks prior to the presbytery meeting. **For the February 2024 meeting, the deadline is February 1, 2024.**

3. New Clerk of Session Training

The Ecclesiastical Committee has scheduled New Clerk of Session Training for Saturday, February 10, 2024, from 9:30 a.m. to 11:30 a.m. via Zoom. Registration information will be forthcoming in the new year.

4. 2023 Minutes Readings

In addition to the continuing online minutes exchange program, the Ecclesiastical Committee will hold minutes review by appointment at the Presbytery Center on the following dates:

March 2, 2024

April 6, 2024

May 4, 2024

September 7, 2024

An additional Minutes Reading opportunity will be scheduled for October 2024 once the complete University of Pittsburgh home football schedule has been announced.

5. Status of Grand View United Presbyterian Church Administrative Commission

The genealogist has completed her work and identified 25 potential heirs to the reverter interest. Pittsburgh Presbytery's attorney has prepared a Petition to Quiet Title to be filed in the Court of Common Pleas asking for permission to sell the property and divide the proceeds based on the proportional ownership of the combined plots on which the building is built. (Pittsburgh Presbytery has clear title to one of the two plots, the other is subject to the reverter clause.) Assuming the court approves the petition, the AC will choose and engage a realtor to list the property.

6. Appointment of Investigative Committee in Disciplinary Matter DM2023-02

The Permanent Judicial Commission having agreed to accept Disciplinary Matter DM2023-02 on reference from a session, pursuant to the Manual of Pittsburgh Presbytery, the Moderator appointed the following individuals to constitute the Investigating Committee in this matter:

Ruling Elder Frank Hancock
Rev. Alina Kanaski
Ruling Elder Ann Turnock

The Investigating Committee has begun its work.

7. Presbytery Review of 2022 Session Minutes

The Administrative Review of Session Minutes for calendar year 2022 has been completed. The results of the review are as follows.

The following churches had their minutes and rolls and registers approved with commendation:

Amity PC	Baldwin UPC	Bower Hill Community
Covenant Community PC	Eastminster PC	Elfinwild PC
First PC (Castle Shannon)	First PC (Edgewood)	First UPC (Rennerdale)
First UPC (Tarentum)	Glenshaw PC	Hamilton PC
Hawthorne Avenue PC	Ken Mawr UPC	Linway UPC
McKeesport PC	Montours PC	Mt. Nebo UPC
Mt. Pisgah PC	Noblestown UPC	Northmont UPC
Olivet UPC	Parkwood UPC	Ross Community PC
Sewickley PC	Sharon Community PC	Shadyside PC
Sixth PC	Southminster PC	Swissvale PC
Sunset Hills UPC	Union PC, Robinson Twp	Valley PC
Westminster PC	Wexford Community PC	

The following churches had their minutes and/or rolls and registers approved with exceptions:

Bellevue UPC	Bethel UPC, Monroeville	Beulah UPC
Bidwell Street UPC	Bull Creek UPC	Community PC, Ben Avon
Cross Roads, Monroeville	East Liberty PC	First UPC (Crafton Hts)
First UPC (Duquesne)	Forest Avenue UPC	Forest Hills PC
Hebron PC, Clinton	Hiland PC	Hillcrest UPC
Homestead UPC	Jefferson UPC	John McMillan PC
Logans Ferry PC	Mosaic Community PC	Mt. Vernon Comm. PC
North Hills UPC	Pleasant Hills Comm. PC	Pleasant Unity UPC
South Side PC	Third PC	Unity UPC
UPC in Ingram		

The following churches failed to have their minutes/rolls and registers read or were only partially (P) read this year:

Aspinwall PC	Beechview UPC	Bethany PC
Bethel PC, Bethel Park	Bethesda UPC, Elizabeth	Bethesda UPC, Pgh

Brentwood PC	Buena Vista PC	Calvert Memorial UPC
Carnegie PC	Central PC, Tarentum	Chartiers Valley UPC
Cheswick PC	Christ Community	Clinton UPC
Community House PC	Comm. of Reconciliation	Concord PC
Crafton UPC	Cross Roads (Gibsonia)	Deer Creek UPC
East Union PC	First PC (Elizabeth)	First PC (Gibsonia)
First PC (Pittsburgh)	Fox Chapel PC	Friendship Comm. PC
Gladden UPC	Glenshaw Valley PC	Grace Memorial PC
Hampton UPC	Hebron UPC, Penn Hills	Heritage UPC
Hoboken PC	Hot Metal Bridge	Indianola UPC
Kerr PC	Korean UPC of Pgh	Liberty PC
Lincoln Place PC	Mt. Hope Community PC	Mt. Pleasant UPC
New Life Community	Oakmont PC	Oakdale UPC
Open Door PC	PC of Coraopolis	Pine Creek PC
Plum Creek PC	Riverdale UPC	Riverview UPC
Sampson's Mills PC	Second UPC	Springdale UPC
Unity PC	Universal UPC	Valley View PC
Vietnamese PC	Waverly UPC	

Items for Action

1. Consent Motions

The Stated Clerk recommends item #2 be approved by consent.

***2. Ecclesiastical Administrative Commissions to Ordain**

The Stated Clerk recommends that the Minutes of the following Ecclesiastical Administrative Commissions be approved, and the commissions be dismissed with thanks:

Administrative Commission to Install Rev. Dr. Steven Aguzzi

AGUZZI The Administrative Commission elected by the Presbytery on September 28, 2023 to install Rev. Dr. Steven Aguzzi, comprised of Senior Vice Moderator, Rev. Sarah Robbins, Rev. Dr. Doug Portz, Rev. Brian Wallace, Elder Andrew Wilson, and Elder Debora Sommers, met by appointment on October 29, 2023, at 2:30 p.m. at Unity United Presbyterian Church. There being a quorum present, the Commission was convened with prayer by 2:45pm.

All things being prepared in advance, decently and in order, the Commission approved the Service of Installation and voted to proceed to the installation of **Steven Aguzzi** according to the direction of Presbytery and the Constitution of the Presbyterian Church (U.S.A.). The Commission moved to the Sanctuary at 3:00 p.m. and installed Rev. Steven Aguzzi.

Rev. Sarah Robbins asked the constitutional questions which the candidate answered in the affirmative. The sermon was delivered by Rev. Brian Wallace. Rev. Sarah Robbins offered the prayer of installation. Rev. Doug Portz offered the charge to the pastor, and Rev. Sarah Robbins offered the charge to the congregation.

The minutes of the Commission were read and approved. Upon motion duly made, the Commission moved to adjourn at the conclusion of the Service of Installation with the pronouncement of the Benediction by Rev. Dr. Steven Aguzzi.

Administrative Commission to Install Rev. Dr. Rachel Hébert

HEBERT The Administrative Commission elected by the Presbytery on September 28, 2023 to install Rev. Dr. Rachel Hébert, comprising Rev. Austin Shelley, Rev. S. Balajiedlang Khylllep, Elder Ann Turnock and Elder Robert Anderson, met by appointment on Nov. 19, 2023, at 10:55 a.m. at Shadyside Presbyterian Church.

There being a quorum present, the Commission was convened with prayer by Elder Mark Roth. All things being prepared in advance, decently and in order, the Commission approved the Service of installation and voted to proceed to the installation of Rev. Rachel Hébert according to the direction of Presbytery and the Constitution of the Presbyterian Church (U.S.A.). The Commission moved to the Sanctuary at 11 a.m. and installed Rev. Hébert.

Elder Roth asked the constitutional questions, which the candidate answered in the affirmative. The sermon was delivered by Rev. Jessica Rigel. Rev. Rigel offered the prayer of installation. Rev. Khylllep offered the charge to the congregation. Rev. Shelley offered the charge to the pastor.

The minutes of the Commission were read and approved. Upon motion duly made, the Commission moved to adjourn at the conclusion of the Service of Installation with the pronouncement of the Benediction by Rev. Hébert.