



*Friendship Community Church*

## **Job Posting: Youth Ministry Coordinator** **Applications accepted through January 8, 2024**

**ABOUT OUR CHURCH:** Friendship Community Presbyterian Church is a small, diverse, urban congregation committed to preaching the Word of God and spreading the Good News to the surrounding community. Our mission statement: *Following Jesus Christ, we make disciples and love our neighbors in cross-cultural fellowship.* We are part of the Presbyterian Church (USA).

In our Children and Youth Ministries, we aim to provide a loving and challenging community where youth are encouraged and equipped to:

- encounter God personally and develop their relationship with Jesus through spiritual disciplines
- nurture cross-generational, cross-cultural relationships through participation in the full life of the church
- influence each other, the community and the world

Friendship Church is looking for a passionate and Christ-centered disciple of Jesus to lead our Children and Youth Ministry—a man or woman who loves kids and feels called to nurture and disciple them in the Lord. Located in the West Oakland area of Pittsburgh, Friendship is a community drawn to going deeper in Christ, to discipling those under our care, and to reaching out to West Oakland, Oak Hill, and the Hill District. Living in cross-cultural community and practicing racial reconciliation are important to our way of life as a congregation.

**SCOPE:** To advance the mission of Friendship Community Presbyterian Church, the Youth Ministry Coordinator will be a servant leader who leads a sustainable youth ministry. Together with the Youth Committee and a cohort of church volunteers, the Youth Coordinator will oversee and develop Friendship's youth ministry efforts in the areas of Sunday school, youth outreach, mentoring, monthly social events, volunteer recruiting/support, and communication. The Youth Coordinator will not only relate well to kids, but a central part of what he or she does will be to lead, encourage, and support a sustainable network of the church's adults who themselves are doing youth and children's ministry. The Youth Ministry Coordinator reports to the Senior Pastor and the Youth Committee.

**SCHEDULE:** This is a part-time position, including attendance at Friendship's Sunday morning worship services on a part-time basis. Some evening, weekend, and holiday hours will be required.

**PAY/BENEFITS:** Starting salary of \$20,000 per year, plus an additional health stipend

**QUALIFICATIONS:**

- Two years' experience working in youth ministry with a broad age range of youth
- Two years' experience doing ministry in a cross-cultural context
- One year's experience recruiting and training volunteers
- Bachelor's degree preferred
- Driver's license preferred
- Communication and team-building skills
- An understanding of Scripture and the ability to clearly articulate the gospel as outlined in the New Testament

**RESPONSIBILITIES:**

The Youth Ministry Coordinator will:

- develop loving, discipling relationships with youth inside and outside of our church
- lead and oversee three volunteer ministry teams:
  - Sunday school teachers for ages 6 months through high school
  - Youth programming team, including community outreach (including but not limited to: youth group, social events, gospel mime team, VBS, youth basketball, tutoring)
  - Youth mentoring team, recruiting, training, and supporting adult mentors for identified youth
- act as a liaison with youth families and guardians to partner together in holistic care for each young person
- recruit and onboard new volunteers for Sunday school and youth programming, including facilitating clearance checks and ensuring volunteers are aware of Friendship Church's child protection policy
- attend monthly Discipleship Committee Meetings and church-wide Annual Meetings
- work with the Discipleship Committee to set the annual Youth and Children's Ministry goals and budget
- actively participate in the life of the church and The Corner

**HOW TO APPLY:**

Please send the following documentation to [friendshipcpc@gmail.com](mailto:friendshipcpc@gmail.com):

- cover letter, providing greater insight about your faith journey, your cross-cultural experiences, and why you would like this job
- resume
- 3 professional letters of reference (from non-relatives), including each reference's contact information (full name, phone number, email, relationship to applicant, and organization)