



901 Allegheny Avenue  
Pittsburgh, Pennsylvania 15233-1701  
Phone: 412-323-1400  
www.pghpresbytery.org

September 2023

Dear Presbytery,

We are delighted to be able to meet at Crestfield Camp and Conference Center to worship together, to do our business, and to enjoy times of fellowship in the beauty of God's creation. We hope that you will join us in person or watch via the live stream.

We will begin our time together with worship with Rev. Brian Wallace preaching and Mr. Ben Little, Director of Christian Education at Cross Roads Presbyterian Church in Monroeville, leading music. During worship, we will observe our Service of Remembrance and Rev. Ralph Lowe and Rev. Patrice Fowler-Searcy will lead us as we celebrate the Lord's Supper together.

During our time for introductions and updates, we will meet new members being received into our presbytery and acknowledge those moving to new positions. We will see highlights of the summer at Crestfield and hear from one of our Freedom Rising grant recipients, from the Presbyterian Historical Society, from the Peacemaking Ministry Team, and from the New Worshipping Communities Commission.

Under our Executive Committee report we will not only approve our 2024 budget but also hear about the important work being done by the Nominating Committee for the Repair and Reconciliation Alliance. Our Commission on Preparation for Ministry will bring two Candidates forward for approval for ordination under the new system approved at the May meeting and our Nominating Committee will present their candidate for Senior Vice Moderator for 2024. Finally, we will receive an update on the on-going leadership transition process.

We look forward to being with you at the meeting.

Grace and peace,

A handwritten signature in black ink, appearing to read "Carla L. Campbell".

Carla L. Campbell  
Stated Clerk and Congregational Support Associate



## **SEEKING TO BE FAITHFUL TOGETHER:** *Guidelines for Presbyterians in Times of Disagreement*

*In a spirit of trust and love, we promise we will...*

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***Give them a hearing...  
listen before we answer***

(John 7:51 and Proverbs 18:13)

- 1. Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ;**
    - we will keep our conversations and communications open for candid and forthright exchange,
    - we will not ask questions or make statements in a way that will intimidate or judge others.
  - 2. Learn about various positions on the topic of disagreement.**
  - 3. State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.**
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***Speak the truth in love***

(Ephesians 4:15)

- 4. Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teachings.**
  - 5. Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity;**
    - we will not engage in name-calling or labeling of others prior to, during or following the discussion.
  - 6. Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.**
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***Maintain the unity of the  
spirit in the bond of peace***

(Ephesians 4:3)

- 7. Indicate where we agree with those of other viewpoints as well as where we disagree.**
- 8. Seek to stay in community with each other though the discussion may be vigorous and full of tension;**
  - we will be ready to forgive and be forgiven.
- 9. Follow these additional guidelines when we meet in decision-making bodies:**
  - urge people of various points of view to speak and promise to listen to these positions seriously
  - seek conclusions informed by our points of agreement;
  - be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience;
  - abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways that are consistent with these Guidelines.
- 10. Include our disagreement in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly and to remain open to the vision God holds for us all.**

## **Stated Meeting of the Presbytery of Pittsburgh**

Crestfield Camp and Conference Center

September 28, 2023 – 10:00 a.m.

Ruling Elder Louise Schoppe, Moderator, Rev. Sarah Robbins, Sr. Vice Moderator

*Pittsburgh Presbytery is a covenant community*

*† formed by the triune God;*

*† called to share together in the ongoing life & ministry of Jesus Christ;*

*† proclaiming & demonstrating the Gospel publicly in word & deed in the power of the Holy Spirit.*

### **PRESBYTERY MEETING DOCKET**

#### **Gathering for the Work of the Presbytery**

Opening Prayer and Welcome from the Moderator

Adoption of the Consent Agenda and Announcement of the Intention to Introduce  
New Business

#### **Worship and Service of Remembrance.**

Rev. Brian Wallace will preach and the Lord's Supper will be celebrated.

#### **Welcome, Introductions, and Announcements**

Greetings from Our Host and Summer Highlights Video

Welcome of New Members and Seating of Corresponding Members

Greetings from the Presbyterian Historical Society (5 mins)

Introduction of Freedom Rising Grant Recipient (5 mins)

Announcements from the Peacemaking Ministry Team (5 mins)

#### **Attending to our Corporate and Ecclesiastical Business**

Executive Committee Report

Approval of 2024 Budget

Stated Clerk's Report

#### **Fellowship Time & Lunch**

**Special Order of the Day 12:30 p.m.**

*Reservations and prepayment are required. The intent is to resume the meeting at 1:45 p.m. but the progress of the meeting prior to lunch may necessitate shortening the lunch period.*

#### **Hearing from Our Staff, Commissions, Committees, and Ministry Teams**

New Worshiping Communities Commission Report (10 mins)

Commission on Preparation for Ministry Report

Committee on Nominations Report

Commission on Ministry Report

Acting Head of Staff Report

#### **Going Forth by God's Grace to Serve**

New and Old Business

Report from the Roll Clerk and Closing Prayer

**CONSENT AGENDA**  
**September 28, 2023**

All consent items are listed below and are the same as the Consent Motion items which appear in the following reports, and which are indicated by an asterisk. At the time the motion to approve the Consent Agenda is made, any commissioner may request the removal of any item from the Consent Agenda for debate by the body. If an item is removed from the Consent Agenda, it will be considered at the regularly docketed time for the report of the group to which it belongs.

**Items for Consent Action**

**Report of the Minute Reading Committee**

- Report of the Regular Meeting Minute Reading Committee

**Matters from the Executive Committee:**

June 6, 2023

- Item 2 – Finance Reports – March, April, and May 2023

July 11, 2023

- Item 1 – Approval of 2024 Budget

September 12, 2023

- Item 2 – Finance Reports – June and July 2023
- Item 3 – Permission for Sale of Church Property – Beechview United Presbyterian Church
- Item 4 – Permission for Sale of Church Property – Chartiers Valley United Presbyterian Church
- Item 5 – Permission for Sale of Church Property – Concord Presbyterian Church
- Item 6 – Permission for Sale of Church Property – Sampson’s Mills Presbyterian Church

**Matters from the Stated Clerk**

- Item 2 – Corporate Resolution Regarding Authority to Sign Documents to Receive Death Benefit
- Item 3 – Ecclesiastical Administrative Commissions to Ordain

**Matters from the Commission on Preparation for Ministry**

June 2023

- None

September 2023

- None

## **Matters from the Commission on Ministry**

September 19, 2023

- Item 2 – Moderators
- Item 3 – Temporary/Covenant/Interim Pastors
- Item 4 – Letters of Reception
- Item 5 – Letters of Dismissal
- Item 6 – Letters of Dissolution
- Item 7 – Members-At-Large
- Item 8 – Enrollment in Temporary Membership
- Item 9 – Permission to Labor Within Bounds
- Item 10 – Calls
- Item 11 – Administrative Commissions to Install

**REPORT OF THE REGULAR MEETING MINUTES READING COMMITTEE  
(Included/approved, in the consent agenda)**

The regular meeting Minutes Reading Committee met on Thursday, May 18, 2023, at Pittsburgh Theological Seminary immediately following the regularly stated Presbytery meeting and read the minutes of said meeting. A quorum was present.

	P	A	E		P	A	E
<b>Ruling Elders</b>				<b>Teaching Elders</b>			
Carla Campbell	X			Trent Hancock	X		
Cathy Nelson			X	Sarah Robbins	X		
Louise Schoppe	X			Brian Wallace	X		

The Committee recommends approval of the Minutes of the regularly stated Presbytery Meeting Thursday, May 18, 2023, at Pittsburgh Theological Seminary. **For the Committee:** *The Rev. Dr. Trent Hancock, Chair.*

The next meeting of the Minutes Reading Committee will be held on Thursday, September 28, 2023 immediately following the next Stated meeting of Presbytery expected to held at Crestfield Camp and Conference Center. Any commissioner present in person at such meeting is invited to attend.

**Executive Committee Report**  
**June 6, 2023**

Pittsburgh Presbytery's Executive Committee ("EC") met in a regular meeting on Tuesday, June 6, 2023. Co-chair Rev. Dr. Trent Hancock offered opening prayer.

**Items for Information**

**1. Permission for Sale of Property – East Liberty Presbyterian Church**

Due to the length of the interim between presbytery meetings, the Executive Committee acted on behalf of Pittsburgh Presbytery pursuant to its Manual to approve the request of East Liberty Presbyterian Church to sell its manse at market price, proceeds of the sale to be invested in a segregated account.

**2. Approval of Sale of Property**

The Executive Committee approved the sale of a vacant lot that previously was the site of the former First United Presbyterian Church of McKeesport on Atlantic Avenue in McKeesport at market price. Proceeds from the sale will be added to the presbytery's fund to support expenses of closed churches from which the expenses of maintaining this property have been drawn.

**Items for Action**

**1. Consent Motion**

The Executive Committee recommends that the following item be approved by consent:  
**# 2.**

**\*2. Finance Reports – March, April, and May 2023**

The Executive Committee recommends Presbytery receive and file for audit the Presbytery Financial Statements for the months of March and April 2023.

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**March 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b>Revenues</b>							
<u><b>Presbytery Mission Income</b></u>							
Presbytery Mission Support	90,000	4,769	7,500	2,731	9,058	22,500	13,442
Pittsburgh Presby. Foundation	180,000	-	-	-	45,000	45,000	-
Endowment Withdrawals/Income	357,621	35,853	29,802	(6,052)	93,853	89,405	(4,448)
Short-term Invest. Income	75,000	17	6,000	5,983	30	18,000	17,970
Other Income	63,064	14,354	5,505	(8,848)	22,544	16,516	(6,028)
<b>Total Presbytery Mission Income</b>	<b>765,685</b>	<b>54,993</b>	<b>48,807</b>	<b>(6,186)</b>	<b>170,486</b>	<b>191,421</b>	<b>20,935</b>
<u><b>Being the Presbytery Income</b></u>							
Per Capita Income	728,534	17,988	60,711	42,723	385,131	182,134	(202,998)
Endowment Withdrawals	-	-	-	-	-	-	-
<b>Total Being the Presbytery Income</b>	<b>728,534</b>	<b>17,988</b>	<b>60,711</b>	<b>42,723</b>	<b>385,131</b>	<b>182,134</b>	<b>(202,998)</b>
<b>Total Budgeted Revenues</b>	<b>1,494,219</b>	<b>72,982</b>	<b>109,518</b>	<b>36,537</b>	<b>555,617</b>	<b>373,555</b>	<b>(182,062)</b>
<b>Expenses</b>							
<u><b>Mission To Our Congregations</b></u>							
Disciplemaking/Spirit.Growth	9,425	0	785	785	1,936	2,356	420
Cong.Enhancement/ACT	65,000	1,582	5,417	3,835	6,866	16,251	9,385
Pastor Ministry Accounts	12,000	114	1,000	886	1,156	3,000	1,844
Presbytery Resources	1,700	0	142	142	0	425	425
Stewardship & Mission Interp.	1,250	0	104	104	0	313	313
<b>Total Mission To Our Congregations</b>	<b>89,375</b>	<b>1,696</b>	<b>7,448</b>	<b>5,752</b>	<b>9,957</b>	<b>22,345</b>	<b>12,387</b>
<u><b>Mission Beyond Congregations</b></u>							
Ecumenical Partnerships	18,100	0	1,508	1,508	0	4,525	4,525
GA & Synod Per Capita Support	271,255	53,547	17,849	(35,698)	53,547	67,814	14,267
International Partnership	3,000	424	250	(174)	424	750	327
Mission Ministry Team	2,600	0	217	217	0	650	650
New Worshiping Communities	100,000	63,679	8,333	(55,346)	73,774	25,000	(48,774)
Crestfield Support	90,000	0	0	0	90,000	90,000	0
Justice Ministries	11,750	0	979	979	(18)	2,938	2,955
<b>Total Mission Beyond Congregations</b>	<b>496,705</b>	<b>117,649</b>	<b>29,137</b>	<b>(88,513)</b>	<b>217,727</b>	<b>191,676</b>	<b>(26,051)</b>



**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**March 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b><u>Ecclesiastical Costs</u></b>							
Administrative Expense	83,037	5,728	6,920	1,192	13,888	20,759	6,871
Executive Committee Expenses	5,550	3,341	462	(2,878)	3,582	1,387	(2,195)
Ministry - COM & CPM	10,125	5,822	844	(4,979)	6,502	2,531	(3,971)
Property Expense	41,900	9,281	4,908	(4,372)	28,812	15,725	(13,088)
Stated Clerk Office	950	93	79	(14)	1,092	238	(854)
<b>Total Ecclesiastical Costs</b>	<b>141,562</b>	<b>24,265</b>	<b>13,213</b>	<b>(11,052)</b>	<b>53,877</b>	<b>40,640</b>	<b>(13,237)</b>
<b>Total Personnel</b>	<b>766,577</b>	<b>26,455</b>	<b>62,632</b>	<b>36,177</b>	<b>148,103</b>	<b>187,895</b>	<b>39,791</b>
<b>Total Budgeted Expenses</b>	<b>1,494,219</b>	<b>170,066</b>	<b>112,430</b>	<b>(57,636)</b>	<b>429,665</b>	<b>442,556</b>	<b>12,891</b>
<b>Presbytery Operating Budget Net Total</b>	<b>0</b>	<b>(97,084)</b>	<b>(2,911)</b>	<b>94,173</b>	<b>125,953</b>	<b>(69,001)</b>	<b>(194,954)</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**April 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b>Revenues</b>							
<u><b>Presbytery Mission Income</b></u>							
Presbytery Mission Support	90,000	1,115	7,500	6,385	10,173	30,000	19,827
Pittsburgh Presby. Foundation	180,000	45,000	45,000	-	90,000	90,000	-
Endowment Withdrawals/Income	357,621	58,000	29,802	(28,198)	122,854	119,207	(3,647)
Short-term Invest. Income	75,000	-	6,000	6,000	30	24,000	23,970
Other Income	63,064	-	5,505	5,505	22,544	22,021	(523)
<b>Total Presbytery Mission Income</b>	<b>765,685</b>	<b>104,115</b>	<b>93,807</b>	<b>(10,308)</b>	<b>245,601</b>	<b>285,228</b>	<b>39,628</b>
<u><b>Being the Presbytery Income</b></u>							
Per Capita Income	728,534	35,067	60,711	25,644	420,199	242,845	(177,354)
Endowment Withdrawals	-	-	-	-	-	-	-
<b>Total Being the Presbytery Income</b>	<b>728,534</b>	<b>35,067</b>	<b>60,711</b>	<b>25,644</b>	<b>420,199</b>	<b>242,845</b>	<b>(177,354)</b>
<b>Total Budgeted Revenues</b>	<b>1,494,219</b>	<b>139,183</b>	<b>154,518</b>	<b>15,336</b>	<b>665,800</b>	<b>528,073</b>	<b>(137,727)</b>
<b>Expenses</b>							
<u><b>Mission To Our Congregations</b></u>							
Disciplemaking/Spirit.Growth	9,425	0	785	785	1,936	3,142	1,206
Cong.Enhancement/ACT	65,000	1,582	5,417	3,835	8,448	21,668	13,220
Pastor Ministry Accounts	12,000	144	1,000	856	1,300	4,000	2,700
Presbytery Resources	1,700	0	142	142	0	567	567
Stewardship & Mission Interp.	1,250	0	104	104	0	417	417
<b>Total Mission To Our Congregations</b>	<b>89,375</b>	<b>1,726</b>	<b>7,448</b>	<b>5,722</b>	<b>11,684</b>	<b>29,793</b>	<b>18,109</b>
<u><b>Mission Beyond Congregations</b></u>							
Ecumenical Partnerships	18,100	0	1,508	1,508	0	6,033	6,033
GA & Synod Per Capita Support	271,255	13,047	32,116	19,069	66,594	99,930	33,335
International Partnership	3,000	0	250	250	424	1,000	577
Mission Ministry Team	2,600	0	217	217	0	867	867
New Worshiping Communities	100,000	511	8,333	7,823	74,284	33,333	(40,951)
Crestfield Support	90,000	0	0	0	90,000	90,000	0
Justice Ministries	11,750	0	979	979	(18)	3,917	3,934
<b>Total Mission Beyond Congregations</b>	<b>496,705</b>	<b>13,558</b>	<b>43,403</b>	<b>29,846</b>	<b>231,285</b>	<b>235,080</b>	<b>3,795</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**April 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b><u>Ecclesiastical Costs</u></b>							
Administrative Expense	83,037	2,640	6,920	4,279	16,528	27,679	11,150
Executive Committee Expenses	5,550	69	462	393	3,652	1,850	(1,802)
Ministry - COM & CPM	10,125	129	844	715	6,631	3,375	(3,256)
Property Expense	41,900	12,289	4,408	(7,880)	41,101	20,133	(20,968)
Stated Clerk Office	950	0	79	79	1,092	317	(775)
<b>Total Ecclesiastical Costs</b>	<b>141,562</b>	<b>15,127</b>	<b>12,713</b>	<b>(2,414)</b>	<b>69,004</b>	<b>53,354</b>	<b>(15,651)</b>
<b>Total Personnel</b>	<b>766,577</b>	<b>89,227</b>	<b>62,632</b>	<b>(26,596)</b>	<b>237,330</b>	<b>250,526</b>	<b>13,196</b>
<b>Total Budgeted Expenses</b>	<b>1,494,219</b>	<b>119,638</b>	<b>126,196</b>	<b>6,558</b>	<b>549,303</b>	<b>568,752</b>	<b>19,449</b>
<b>Presbytery Operating Budget Net Total</b>	<b>0</b>	<b>19,544</b>	<b>28,322</b>	<b>8,778</b>	<b>116,497</b>	<b>(40,679)</b>	<b>(157,176)</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**May 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b>Revenues</b>							
<u><b>Presbytery Mission Income</b></u>							
Presbytery Mission Support	90,000	3,638	7,500	3,863	13,811	37,500	23,689
Pittsburgh Presby. Foundation	180,000	-	-	-	90,000	90,000	-
Endowment Withdrawals/Income	357,621	29,000	29,802	802	151,854	149,009	(2,845)
Short-term Invest. Income	75,000	-	6,000	6,000	30	30,000	29,970
Other Income	63,064	2,597	5,505	2,909	25,141	27,527	2,386
<b>Total Presbytery Mission Income</b>	<b>765,685</b>	<b>35,234</b>	<b>48,807</b>	<b>13,573</b>	<b>280,835</b>	<b>334,035</b>	<b>53,200</b>
<u><b>Being the Presbytery Income</b></u>							
Per Capita Income	728,534	17,197	60,711	43,514	437,396	303,556	(133,840)
Endowment Withdrawals	-	(29,000)	-	29,000	-	-	-
<b>Total Being the Presbytery Income</b>	<b>728,534</b>	<b>(11,803)</b>	<b>60,711</b>	<b>72,514</b>	<b>437,396</b>	<b>303,556</b>	<b>(133,840)</b>
<b>Total Budgeted Revenues</b>	<b>1,494,219</b>	<b>23,432</b>	<b>109,518</b>	<b>86,087</b>	<b>718,231</b>	<b>637,591</b>	<b>(80,640)</b>
<b>Expenses</b>							
<u><b>Mission To Our Congregations</b></u>							
Disciplemaking/Spirit.Growth	9,425	0	785	785	1,936	3,927	1,991
Cong.Enhancement/ACT	65,000	21,582	5,417	(16,165)	30,030	27,085	(2,945)
Pastor Ministry Accounts	12,000	224	1,000	776	1,524	5,000	3,476
Presbytery Resources	1,700	0	142	142	0	708	708
Stewardship & Mission Interp.	1,250	0	104	104	0	521	521
<b>Total Mission To Our Congregations</b>	<b>89,375</b>	<b>21,806</b>	<b>7,448</b>	<b>(14,358)</b>	<b>33,490</b>	<b>37,241</b>	<b>3,751</b>
<u><b>Mission Beyond Congregations</b></u>							
Ecumenical Partnerships	18,100	0	1,508	1,508	0	7,542	7,542
GA & Synod Per Capita Support	271,255	0	17,849	17,849	66,594	117,779	51,184
International Partnership	3,000	0	250	250	424	1,250	827
Mission Ministry Team	2,600	0	217	217	0	1,083	1,083
New Worshiping Communities	100,000	532	8,333	7,801	74,817	41,667	(33,150)
Crestfield Support	90,000	0	0	0	90,000	90,000	0
Justice Ministries	11,750	300	979	679	283	4,896	4,613
<b>Total Mission Beyond Congregations</b>	<b>496,705</b>	<b>832</b>	<b>29,137</b>	<b>28,304</b>	<b>232,117</b>	<b>264,216</b>	<b>32,099</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**May 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b><u>Ecclesiastical Costs</u></b>							
Administrative Expense	83,037	7,541	6,920	(622)	24,070	34,598	10,529
Executive Committee Expenses	5,550	74	462	388	3,726	2,312	(1,413)
Ministry - COM & CPM	10,125	(198)	844	1,041	6,433	4,219	(2,214)
Property Expense	41,900	5,473	4,408	(1,064)	46,574	24,542	(22,032)
Stated Clerk Office	950	0	79	79	1,092	396	(696)
<b>Total Ecclesiastical Costs</b>	<b>141,562</b>	<b>12,890</b>	<b>12,713</b>	<b>(177)</b>	<b>81,895</b>	<b>66,067</b>	<b>(15,827)</b>
<b>Total Personnel</b>	<b>766,577</b>	<b>51,979</b>	<b>62,632</b>	<b>10,652</b>	<b>289,310</b>	<b>313,158</b>	<b>23,848</b>
<b>Total Budgeted Expenses</b>	<b>1,494,219</b>	<b>87,508</b>	<b>111,930</b>	<b>24,422</b>	<b>636,811</b>	<b>680,682</b>	<b>43,871</b>
<b>Presbytery Operating Budget Net Total</b>	<b>0</b>	<b>(64,077)</b>	<b>(2,411)</b>	<b>61,665</b>	<b>81,420</b>	<b>(43,091)</b>	<b>(124,511)</b>

**Executive Committee Report  
July 11, 2023**

**Special Meeting of the Executive Committee**

Pittsburgh Presbytery's Executive Committee met in a special meeting on Tuesday, July 11, 2023, via Zoom video conferencing. Co-chair Rev. Dr. Trent Hancock opened the meeting with prayer.

**Items for Information**

**1. Approval of Job Description for New General Minister**

The Executive Committee approved the job description for the new General Minister of Pittsburgh Presbytery. A copy is attached hereto.

**Items for Action**

**1. Approval of 2024 Budget**

The Executive Committee approved and recommends that Presbytery approve the Proposed 2024 Budget.

## **2024 Presbytery Budget Narrative**

Dear Friends-

On these next pages, you'll find the proposed 2024 budget for Pittsburgh Presbytery. The Executive Committee reviewed this at its July meeting and recommends its approval to the Presbytery.

By and large, this budget is very similar to past budgets in structure. I have, however, taken the liberty of creating a couple of different "views" of the budget that I hope are a bit easier to understand. To be clear, the information on the following pages is all the same information - it's just broken down into varying level of detail. This year's proposed budget contains the following:

1. Staff compensation has been increased by 3%.
2. The Stated Clerk's office line has been increased to \$ 5,000 (from \$3540) to account for GA-related expenses and increases for Presbytery meeting-related expenses.
3. Several budget lines have been consolidated to create the Equipping our Congregations line, and this line has been increased to \$20000 to reflect an area of focus for 2024, based on the feedback from the Landscape study.
4. While not impacting the bottom line, some individual lines in the areas of justice ministry have been consolidated better to reflect the present ministry needs of the Presbytery.
5. The Presbytery per capita rate has been increased from \$23.45 to \$24.15 (an increase of 3%)

In addition, the Executive Committee also recommends that the Presbytery establish a Family Medical Leave Fund.

Book of Order section G-2.0804 has been amended to say that for all installed positions, the terms of call shall include provision for a minimum of twelve weeks of paid family medical leave. The Executive Committee is recommending that this fund be established to assist congregations when their Pastor needs to take a period of leave, fund it with a draw of \$ 10,000

from the Pittsburgh Presbyterian Foundation, and direct the Commission on Ministry to establish a process for administering such funds. This would be a designated fund that would reside outside the annual budget to better account for the unevenness of requests for these funds.

In Christ,  
Brian



## Pgh Presbytery 2024 Budget - Overview

<b>Summary</b>		
<b>Income</b>	<b>\$1531598.00</b>	
Support to Congregations	\$149347.00	10%
Support beyond Congregations	\$205450.00	13%
Ecclesiastical Costs	\$121790.00	8%
GA/Synod Per Capita	\$252638.00	16%
Personnel Expenses	\$801918.00	52%
<b>Expenses (Total)</b>	<b>\$1531143.00</b>	
<b>Difference</b>	<b>\$455.00</b>	

Table 1: This is the 30,000-foot view of our Presbytery budget with the biggest buckets.

## 2024 Budget - Program View

	<b>Total</b>
<b>Personnel Expenses</b>	<b>\$801918.00</b>
<b>Ministry Teams and Commissions</b>	<b>\$315587.00</b>
New Worshipping Communities	<b>\$100000.00</b>
ACT	<b>\$65000.00</b>
Justice Ministries	<b>\$11750.00</b>
Equipping/Resources/Ministry Accounts	<b>\$26700.00</b>
Next Generation Ministry	<b>\$7825.00</b>
Executive Committee	<b>\$5550.00</b>
Commission on Ministry	<b>\$5125.00</b>
Commission on Preparation	<b>\$5000.00</b>
International Partnership	<b>\$3000.00</b>
Mission Ministry Team	<b>\$2600.00</b>
Administrative Costs	<b>\$83037.00</b>
<b>GA/Synod Per Capita</b>	<b>\$252638.00</b>
<b>Crestfield Support</b>	<b>\$70000.00</b>
<b>Property Expenses</b>	<b>\$67900.00</b>
<b>Ecumenical Partnerships</b>	<b>\$18100.00</b>
<b>Stated Clerk's Office</b>	<b>\$5000.00</b>
	<b>\$1531143.00</b>

Table 2: This view is more specific, showing the exact entities (commissions, ministry teams, etc.) and the amount of funding they receive.

## 2024 Presbytery Budget Request

### Presbytery Mission and Ministry Support

Line #	Line Item Description	2024 Budget Request	2023 Budget Request	2022 Actual	2021 Actual	2020 Actual	2019 Actual
<b>Income</b>							
1	Presbytery Mission and Ministry Support	100,000	90,000	135,000	84,199	97,091	95,086
2	GA & Synod Mission and Ministry Support	-	-	-	-	-	-
3	Pittsburgh Presbyterian Foundation	-	180,000	190,000	200,000	250,000	250,000
4	Endowment Calculated Withdrawals	396,424	357,621	332,977	311,074	318,836	309,399
5	Endowment Withdrawals - Additional	160,250					
6	Short Term Investment and Other Income	138,064	138,064	138,595	194,475	201,143	137,948
7	<i>Subtotal Mission and Ministry Income</i>	<b>794,738</b>	<b>765,685</b>	<b>796,572</b>	<b>789,748</b>	<b>867,070</b>	<b>792,433</b>
8	Additional Trust Withdrawals	-	-	-	-	-	-
9	<b>Total Mission and Ministry Support Income</b>	<b>794,738</b>	<b>765,685</b>	<b>796,572</b>	<b>789,748</b>	<b>867,070</b>	<b>792,433</b>

### Expenditures

#### Mission and Ministry Support For Our Congregations

10	Disciplemaking / Spiritual Growth	27,825	9,425	9,425	5,129	3,040	5,843
11	ACT - Admin. Commission for Transformation (Enhancement Grants, Student Interns & Daycamps)	65,000	65,000	65,000	52,990	61,881	61,550
12	Pastor Ministry Accounts	6,000	12,000	12,000	3,407	3,240	4,459
13	Presbytery Resources	700	1,700	1,700	569	572	159
14	Stewardship & Mission Interpretation	-	1,250	1,250	-	-	-
15	Ministry Related Administrative Costs	49,822	49,822	51,878	50,692	51,896	57,166
16	<i>Subtotal Congregational Support</i>	<b>149,347</b>	<b>139,197</b>	<b>141,253</b>	<b>112,787</b>	<b>120,629</b>	<b>129,177</b>

#### Mission and Ministry Support Beyond Our Congregations

17	Ecumenical Partnerships	18,100	18,100	18,100	18,500	18,500	18,100
18	GA & Synod Ministry Support	-	-	-	-	-	-
19	International Partnership	3,000	3,000	3,000	1,000	2,000	3,000
20	Mission Ministry Team	2,600	2,600	2,600	-	150	750
21	New Worshiping Communities	100,000	100,000	100,000	76,568	83,365	88,917
22	Crestfield Support	70,000	90,000	100,000	110,000	120,000	130,000
23	Justice Ministries	11,750	11,750	11,750	1,893	2,145	4,378
24	<i>Subtotal Mission &amp; Ministry Beyond Support</i>	<b>205,450</b>	<b>225,450</b>	<b>235,450</b>	<b>207,961</b>	<b>226,160</b>	<b>245,145</b>
25	<b>Total Presbytery Mission &amp; Ministry Support *</b>	<b>354,797</b>	<b>364,647</b>	<b>376,703</b>	<b>320,748</b>	<b>346,789</b>	<b>374,322</b>

**2024 Presbytery Budget Request**

**Being The Presbytery**

	Line #	Line Item Description	<b>2024 Budget Request</b>	2023 Budget Request	2022 Actual	2021 Actual	2020 Actual	2019 Actual
<b>Income</b>	26	Per Capita	736,860	728,534	704,277	678,944	698,271	676,529
	27	Additional Endowment Withdrawals	-	-	-	-	-	-
	28	<b>Total Operational Income</b>	<b>736,860</b>	<b>728,534</b>	<b>704,277</b>	<b>678,944</b>	<b>698,271</b>	<b>676,529</b>

**Expenditures**

**Ecclesiastical Costs**

	29	Administration / Office Expense	33,215	33,215	34,586	33,795	34,597	38,111
	30	Exec. Committee	5,550	5,550	5,550	92	2,696	3,882
	31	Ministry (COM/CPM)	10,125	10,125	10,125	6,831	9,078	10,183
	32	Property Expenses	67,900	41,900	69,100	76,764	63,623	77,101
	33	Stated Clerk's Office	5,000	950	3,450	159	258	2,439
	34	<i>Subtotal Presbytery Ecclesiastical Costs</i>	<b>121,790</b>	<b>91,740</b>	<b>122,811</b>	<b>117,641</b>	<b>110,252</b>	<b>131,716</b>

	35	GA & Synod Per Capita	252,638	271,255	262,817	270,594	281,003	292,793
	36	<b>Total Being The Presbytery*</b>	<b>374,427</b>	<b>362,995</b>	<b>385,628</b>	<b>388,234</b>	<b>391,255</b>	<b>424,509</b>

**Presbytery Personnel**

	37	Leadership Staff	639,416	610,682	571,302	554,630	548,400	598,176
	38	Support Staff	162,502	155,894	167,216	154,627	191,158	195,853
	39	<b>Total Personnel</b>	<b>801,918</b>	<b>766,577</b>	<b>738,518</b>	<b>709,257</b>	<b>739,558</b>	<b>794,029</b>

<b>Total Mission + Being Income</b>			<b>1,531,599</b>	<b>1,494,219</b>	<b>1,500,849</b>	<b>1,468,692</b>	<b>1,565,341</b>	<b>1,468,962</b>
<b>Total Mission + Being Expenditures</b>			<b>729,224</b>	<b>727,642</b>	<b>762,330</b>	<b>708,983</b>	<b>738,044</b>	<b>798,831</b>
<b>Total Presbytery Personnel</b>			<b>801,918</b>	<b>766,577</b>	<b>738,518</b>	<b>709,257</b>	<b>739,558</b>	<b>794,029</b>

<b>Net Income (Deficit) / Surplus</b>			<b>456</b>	<b>0</b>	<b>0</b>	<b>50,452</b>	<b>87,740</b>	<b>(123,897)</b>
			Budget	Budget	Actual	Actual	Actual	Actual

\* The remainders of Mission and Ministry Support Income and Being the Presbytery Income are directed to associated Presbytery Personnel costs

**Executive Committee Report  
September 12, 2023**

**Regular Meeting of the Executive Committee**

Pittsburgh Presbytery's Executive Committee met in a regular meeting on Tuesday, September 12, 2023 in the Patrick Room of the Presbytery Center. Co-chair Rev. Dr. Trent Hancock opened the meeting with prayer.

**Items for Information**

**1. Approval of Purpose and Strategy Statement for Pittsburgh Presbytery**

The Executive Committee approved the following as the Purpose and Strategy Statement for Pittsburgh Presbytery:

**Purpose**

Pittsburgh Presbytery is a covenant community of Jesus Christ that exists to assist and support the witness of our congregations and members as we actively participate in the mission of the Triune God in the world.

**Strategy**

To accomplish this, Pittsburgh Presbytery, through our commissions, staff, and ministry teams:

**Gathers** church leaders and connects them for shared ministry and mutual benefit.

**Resources** them through grants and collaborative sharing.

**Advises** and **assists** them through challenges and transitions.

**Cultivates** an environment that encourages them to innovate and experiment with new forms of ministry.

**Equips** and **encourages** them as they proclaim the good news of Christ in word and deed.

**2. Approval of Presbytery Meeting Schedule for 2024**

The Executive Committee approved the following dates and times for stated meetings of Pittsburgh Presbytery for 2024:

February 22, 2024	Via Zoom	1:00 p.m.
May 23, 2024	Pittsburgh Theological Seminary	1:00 p.m.
October 3, 2024	Crestfield Camp & Conference Center	10:00 a.m.
December 12, 2024	Northmont United Pres. Church	1:00 p.m.

**3. Approval of Ministry Discernment Profile for New General Minister Position**

The Executive Committee approved the Ministry Discernment Profile ("MDP"), formerly known as an MIF, for the new General Minister position. The MDP has been published to Church Leadership Connection.

#### **4. Approval of Task Force to Study Possible Redesign of Justice Ministries**

The Executive Committee approved the creation of a task force of approximately 7 members including Rev. Ralph Lowe, Associate Minister for Justice Ministries, and to be appointed by Rev. Lowe, to assess its present justice ministries and mission, and to consider any changes necessary to prepare Pittsburgh Presbytery to move into the future.

#### **5. Progress of Nominating Committee for the Repair and Reconciliation Alliance**

The Executive Committee received an update from the Nominating Committee for the Repair and Reconciliation Alliance and will share information with the presbytery during its report.

#### **6. Designation of Stated Clerk as General Counsel and Change in Title**

The Executive Committee approved the designation of the Stated Clerk, Ruling Elder Carla Campbell, as General Counsel of Pittsburgh Presbytery and changed her complete title to “Stated Clerk and Congregational Support Associate”.

#### **7. Election of Member of the Ecclesiastical Committee**

The Executive Committee elected Rev. Heather Schoenewolf to the Ecclesiastical Committee in the Class of 2026A.

### **Items for Action**

#### **1. Consent Motions**

The Executive Committee recommends that the following items be approved by consent: **#s 2, 3, 4, 5, and 6.**

#### **\*2. Finance Reports – June and July 2023**

The Executive Committee recommends Presbytery receive and file for audit the Presbytery Financial Statements for the months of June and July 2023.

#### **\*3. Permission for Sale of Church Property – Beechview United Presbyterian Church**

The Executive Committee approved and forwards to presbytery for its approval the request of Beechview United Presbyterian Church to sell its property at market price, use of the proceeds to be determined.

#### **\*4. Permission for Sale of Church Property – Chartiers Valley United Presbyterian Church**

The Executive Committee approved and forwards to presbytery for its approval the request of Chartiers Valley United Presbyterian Church to sell its property at market price, use of the proceeds to be determined.

#### **\*5. Permission for Sale of Church Property – Concord Presbyterian Church**

The Executive Committee approved and forwards to presbytery for its approval the request of Concord Presbyterian Church to sell its building at market price, use of the proceeds to be determined.

#### **\*6. Permission for Sale of Church Property – Sampson’s Mills Presbyterian Church**

The Executive Committee approved and forwards to presbytery for its approval the request of Sampson’s Mill’s Presbyterian Church to sell its former manse at market price, proceeds of the sale to be added to capital reserves.

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**June 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b>Revenues</b>							
<u><b>Presbytery Mission Income</b></u>							
Presbytery Mission Support	135,000	6,735	7,500	765	20,546	45,000	24,454
Pittsburgh Presby. Foundation	190,000	-	-	-	90,000	90,000	-
Endowment Withdrawals/Income	332,977	29,000	29,802	802	180,854	178,811	(2,043)
Short-term Invest. Income	75,000	750	6,000	5,250	780	36,000	35,220
Other Income	63,595	6,482	5,505	(976)	31,622	33,032	1,410
<b>Total Presbytery Mission Income</b>	<b>796,572</b>	<b>42,967</b>	<b>48,807</b>	<b>5,840</b>	<b>323,802</b>	<b>382,842</b>	<b>59,040</b>
<u><b>Being the Presbytery Income</b></u>							
Per Capita Income	704,277	30,248	60,711	30,464	467,644	364,267	(103,377)
Endowment Withdrawals	-	-	-	-	-	-	-
<b>Total Being the Presbytery Income</b>	<b>704,277</b>	<b>30,248</b>	<b>60,711</b>	<b>30,464</b>	<b>467,644</b>	<b>364,267</b>	<b>(103,377)</b>
<b>Total Budgeted Revenues</b>	<b>1,500,849</b>	<b>73,215</b>	<b>109,518</b>	<b>36,304</b>	<b>791,446</b>	<b>747,110</b>	<b>(44,336)</b>
<b>Expenses</b>							
<u><b>Mission To Our Congregations</b></u>							
Disciplemaking/Spirit.Growth	9,425	250	785	536	2,186	4,713	2,527
Cong.Enhancement/ACT	65,000	0	5,417	5,417	30,030	32,502	2,472
Pastor Ministry Accounts	12,000	1,096	1,000	(96)	2,620	6,000	3,380
Presbytery Resources	1,700	0	142	142	0	850	850
Stewardship & Mission Interp.	1,250	0	104	104	0	625	625
<b>Total Mission To Our Congregations</b>	<b>89,375</b>	<b>1,346</b>	<b>7,448</b>	<b>6,103</b>	<b>34,836</b>	<b>44,690</b>	<b>9,854</b>
<u><b>Mission Beyond Congregations</b></u>							
Ecumenical Partnerships	18,100	6,100	1,508	(4,592)	6,100	9,050	2,950
GA & Synod Per Capita Support	262,817	0	17,849	17,849	66,594	135,628	69,033
International Partnership	3,000	(1,250)	250	1,500	(827)	1,500	2,327
Mission Ministry Team	2,600	0	217	217	0	1,300	1,300
New Worshiping Communities	100,000	554	8,333	7,780	75,370	50,000	(25,370)
Crestfield Support	100,000	0	0	0	90,000	90,000	0
Justice Ministries	11,750	2,048	979	(1,069)	2,331	5,875	3,545
<b>Total Mission Beyond Congregations</b>	<b>498,267</b>	<b>7,452</b>	<b>29,137</b>	<b>21,685</b>	<b>239,568</b>	<b>293,353</b>	<b>53,785</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**June 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b><u>Ecclesiastical Costs</u></b>							
Administrative Expense	86,491	7,522	6,920	(602)	31,592	41,518	9,926
Executive Committee Expenses	5,550	150	462	312	3,876	2,775	(1,101)
Ministry - COM & CPM	10,125	608	844	236	7,041	5,063	(1,979)
Property Expense	69,100	7,152	4,408	(2,744)	53,726	28,950	(24,777)
Stated Clerk Office	3,450	0	79	79	1,092	475	(617)
<b>Total Ecclesiastical Costs</b>	<b>174,716</b>	<b>15,433</b>	<b>12,713</b>	<b>(2,719)</b>	<b>97,327</b>	<b>78,780</b>	<b>(18,547)</b>
<b>Total Personnel</b>	<b>738,491</b>	<b>77,034</b>	<b>62,632</b>	<b>(14,402)</b>	<b>366,344</b>	<b>375,789</b>	<b>9,445</b>
<b>Total Budgeted Expenses</b>	<b>1,500,849</b>	<b>101,263</b>	<b>111,930</b>	<b>10,666</b>	<b>738,075</b>	<b>792,612</b>	<b>54,537</b>
<b>Presbytery Operating Budget Net Total</b>	<b>0</b>	<b>(28,049)</b>	<b>(2,411)</b>	<b>25,637</b>	<b>53,371</b>	<b>(45,502)</b>	<b>(98,873)</b>



**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**July 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b>Revenues</b>							
<u><b>Presbytery Mission Income</b></u>							
Presbytery Mission Support	90,000	1,115	7,500	6,385	21,661	52,500	30,839
Pittsburgh Presby. Foundation	180,000	-	45,000	45,000	90,000	135,000	45,000
Endowment Withdrawals/Income	357,621	29,747	29,802	55	152,600	208,612	56,012
Short-term Invest. Income	75,000	-	6,000	6,000	780	42,000	41,220
Other Income	63,064	2,591	5,505	2,915	34,213	38,537	4,324
<b>Total Presbytery Mission Income</b>	<b>765,685</b>	<b>33,452</b>	<b>93,807</b>	<b>60,355</b>	<b>299,254</b>	<b>476,650</b>	<b>177,395</b>
<u><b>Being the Presbytery Income</b></u>							
Per Capita Income	728,534	15,401	60,711	45,311	483,044	424,978	(58,066)
Endowment Withdrawals	-	-	-	-	-	-	-
<b>Total Being the Presbytery Income</b>	<b>728,534</b>	<b>15,401</b>	<b>60,711</b>	<b>45,311</b>	<b>483,044</b>	<b>424,978</b>	<b>(58,066)</b>
<b>Total Budgeted Revenues</b>	<b>1,494,219</b>	<b>48,853</b>	<b>154,518</b>	<b>105,665</b>	<b>782,299</b>	<b>901,628</b>	<b>119,329</b>
<b>Expenses</b>							
<u><b>Mission To Our Congregations</b></u>							
Disciplemaking/Spirit.Growth	9,425	0	785	785	2,186	5,498	3,312
Cong.Enhancement/ACT	65,000	5,000	5,417	417	35,030	37,919	2,889
Pastor Ministry Accounts	12,000	304	1,000	696	2,924	7,000	4,076
Presbytery Resources	1,700	0	142	142	0	992	992
Stewardship & Mission Interp.	1,250	0	104	104	0	729	729
<b>Total Mission To Our Congregations</b>	<b>89,375</b>	<b>5,304</b>	<b>7,448</b>	<b>2,144</b>	<b>40,140</b>	<b>52,138</b>	<b>11,998</b>
<u><b>Mission Beyond Congregations</b></u>							
Ecumenical Partnerships	18,100	0	1,508	1,508	6,100	10,558	4,458
GA & Synod Per Capita Support	271,255	0	32,116	32,116	66,594	167,743	101,149
International Partnership	3,000	0	250	250	(827)	1,750	2,577
Mission Ministry Team	2,600	0	217	217	0	1,517	1,517
New Worshiping Communities	100,000	532	8,333	7,801	75,902	58,333	(17,569)
Crestfield Support	90,000	0	0	0	90,000	90,000	0
Justice Ministries	11,750	0	979	979	2,331	6,854	4,524
<b>Total Mission Beyond Congregations</b>	<b>496,705</b>	<b>532</b>	<b>43,403</b>	<b>42,871</b>	<b>240,100</b>	<b>336,756</b>	<b>96,656</b>

**Pittsburgh Presbytery**  
**Operating Fund Revenues & Expenses - Summary**  
**July 2023**

	Annual Budget	MTD Actual	MTD Budget	MTD Budget Remaining	YTD Actual	YTD Budget	YTD Budget Remaining
<b><u>Ecclesiastical Costs</u></b>							
Administrative Expense	83,037	2,314	6,920	4,605	33,906	48,438	14,532
Executive Committee Expenses	5,550	0	462	462	3,876	3,237	(638)
Ministry - COM & CPM	10,125	390	844	454	7,432	5,906	(1,525)
Property Expense	41,900	4,282	4,408	126	58,008	33,358	(24,650)
Stated Clerk Office	950	0	79	79	1,092	554	(538)
<b>Total Ecclesiastical Costs</b>	<b>141,562</b>	<b>6,987</b>	<b>12,713</b>	<b>5,727</b>	<b>104,314</b>	<b>91,494</b>	<b>(12,820)</b>
<b>Total Personnel</b>	<b>766,577</b>	<b>68,666</b>	<b>62,632</b>	<b>(6,034)</b>	<b>435,009</b>	<b>438,421</b>	<b>3,411</b>
<b>Total Budgeted Expenses</b>	<b>1,494,219</b>	<b>81,489</b>	<b>126,196</b>	<b>44,708</b>	<b>819,563</b>	<b>918,808</b>	<b>99,245</b>
<b>Presbytery Operating Budget Net Total</b>	<b>0</b>	<b>(32,636)</b>	<b>28,322</b>	<b>60,958</b>	<b>(37,265)</b>	<b>(17,180)</b>	<b>20,084</b>

**REPORT OF THE STATED CLERK  
September 28, 2023**

**Items for Information**

**1. Deadline for Docket Time and Waiver Requests for December Presbytery Meeting**

The Ecclesiastical Committee has announced that all requests for docket time at the December 7, 2023 presbytery meeting must be made to the Ecclesiastical Committee via the Stated Clerk's office no later than **noon on Wednesday, November 1, 2023**. If action by the Presbytery will be requested, the full text of the motion and any accompanying documents (reports, rationale, etc.) must be submitted by this time as well. **Requests for waivers of the six-year limitation on terms for elders and deacons are due on this date also.**

**2. Acceptance of Reference of Disciplinary Actions Filed in Sessions**

The Permanent Judicial Commission received requests from two different sessions that Pittsburgh Presbytery take disciplinary actions on reference and accepted both of them pursuant to D-7.0404a.

**3. Appointment of Investigative Committee in Disciplinary Matter DM2023-01**

The Permanent Judicial Commission having agreed to accept Disciplinary Matter DM2023-01 on reference from a session, pursuant to the Manual of Pittsburgh Presbytery, the Moderator appointed the following individuals to constitute the Investigating Committee in this matter:

Rev. Emily Cooper  
Rev. Derek Davenport  
Rev. Dr. Kyle Erickson  
Ruling Elder Nancy Stanny  
Ruling Elder James Weikel

The Investigating Committee has scheduled its first meeting in early October.

**4. Status of Grand View United Presbyterian Church Administrative Commission**

Because of the poor condition of the building and the fact that persons experiencing homelessness have been inhabiting the porches, the presbytery staff is pursuing having the premises fenced for safety. This project is in the permitting stage and will require drawings with an engineer's or architect's stamp. Work of the genealogist to find the heirs of the reverter interest continues.

**Items for Action**

**1. Consent Motions**

The Stated Clerk recommends items #2 and 3 be approved by consent.

**\*2. Corporate Resolution Regarding Authority to Sign Documents to Receive Death Benefit**

Pittsburgh Presbytery has been named a beneficiary of a life insurance policy for a policy on Mary Scott, deceased. In order to accept this beneficiary payment, the insurance company, Jackson National Life Insurance Company, has requested a specific resolution

authorizing officers of the corporation to sign on its behalf. Accordingly, the Stated Clerk recommends that the corporation of Pittsburgh Presbytery adopt the following resolution:

RESOLVED, that any of following corporate officers of Pittsburgh Presbytery, Inc. be authorized to sign documents so that the corporation may accept a beneficiary payment from a policy on the life of Mary Scott, deceased:

Rev. Dr. Trent Hancock, President  
Rev. Charissa Howe, Vice President  
Ruling Elder Christopher Martin, Treasurer  
Ruling Elder Carla Campbell, Secretary

### **\*3. Ecclesiastical Administrative Commissions to Ordain**

The Stated Clerk recommends that the Minutes of the following Ecclesiastical Administrative Commissions be approved, and the commissions be dismissed with thanks:

#### **Administrative Commission to Ordain Rebecca Abbott**

**ABBOTT** The Administrative Commission appointed by the Moderator of Pittsburgh Presbytery, at the request of the Commission on Preparation for Ministry of Pittsburgh Presbytery, on August 16, 2023, to ordain Rebecca Abbott, comprised of Moderator Rev. Sarah Robbins, Rev. Dr. Karen Claassen, Rev. Steve Werth, Ruling Elder Nicholas Genger-Boeldt, and Ruling Elder Pam Frost met by appointment on August 20, 2023, at 2:30 p.m. at Unity Presbyterian Church.

There being a quorum present, the Commission was convened with prayer. All things being prepared in advance, decently and in order, the Commission approved the Service of Ordination and voted to proceed to the ordination of Rebecca Abbott according to the direction of Presbytery and the Constitution of the Presbyterian Church (U.S.A.). The Commission moved to the Sanctuary at 3:00 p.m. and ordained Rebecca Abbott.

Rev. Sarah Robbins asked the constitutional questions which the candidate answered in the affirmative. The sermon was delivered by Rev. Dr. Karen Claassen. Rev. Sarah Robbins offered the prayer of installation. Rev. Christin Moreland offered the charge to the pastor.

The minutes of the Commission were read and approved. Upon motion duly made, the Commission moved to adjourn at the conclusion of the Service of Ordination and Installation with the pronouncement of the Benediction by Rev. Rebecca Abbott.

#### **Administrative Commission to Ordain Glenn Michael Creamer**

**CREAMER** The Administrative Commission appointed by the Moderator of Pittsburgh Presbytery, at the request of the Commission on Preparation for Ministry of Pittsburgh Presbytery, on August 16, 2023, to ordain Glenn Michael Creamer, comprised of the moderator, Ruling Louise Schoppe, Ruling Elder Linda Ewing, Rev. Brian Wallace, Rev. Ralph Lowe, Ruling Elder Jenna Stevenson, Rev. Jason Freyer, and Rev. Emily Miller met by appointment on August 27, 2023 at 1:30 pm at the Sewickley Presbyterian Church.

There being a quorum present, the Commission was convened with prayer by Louise Schoppe. All things being prepared in advance, decently and in order, the Commission approved the Service of Ordination and voted to proceed to the Ordination of Glenn Michael Creamer according to the direction of Presbytery and the Constitution of the Presbyterian Church (U.S.A.). The Commission moved to the sanctuary at 2:00 p.m. and ordained Glenn Michael Creamer.

Moderator Louise Schoppe asked the constitutional questions which the candidate answered in the affirmative. The sermon was delivered by Rev. Derek Davenport. Elder Linda Ewing offered the prayer of ordination. Rev. Emily Miller offered the charge to the congregation. Rev. Jason Freyer offered the charge to the pastor.

The minutes of the Commission were read and approved. Upon motion duly made, the Commission moved to adjourn at the conclusion of the Service of Ordination with the pronouncement of the Benediction by the newly ordained Rev. Glenn Michael Creamer.

### **Administrative Commission to Ordain Ruling Elder Lam Nguyen**

**NGUYEN** The Administrative Commission appointed by the Moderator of Pittsburgh Presbytery on May 26, 2023, at the request of the Commission on Preparation for Ministry of Pittsburgh Presbytery, to ordain Ruling Elder Lam Nguyen as a Minister of Word and Sacrament, comprising the Moderator's designee, the Vice Moderator for the East, Ruling Elder Andrew Wilson, Rev. Don Dawson, Rev. Sharon Stewart, and Ruling Elders George Tichi, Deacon Dressing, and Don Barnes met by appointment at 10:30 a.m. on July 9, 2023, in the Fellowship Hall at Pleasant Hills Presbyterian Church.

There being a quorum present, the Commission was convened with prayer by the vice moderator. All things being prepared in advance, decently and in order, the Commission approved the Service of Ordination and voted to proceed to the ordination of Lam Nguyen according to the direction of the Presbytery and the Constitution of the Presbyterian Church (USA). The Commission moved to the Sanctuary at Pleasant Hills Presbyterian Church and ordained Rev. Lam Nguyen.

The Vice Moderator asked the constitutional questions which the candidate answered in the affirmative. The sermon was delivered by Rev. Dr. Minh Dang from the Akron Vietnamese Church. Rev. Sharon Stewart offered the prayer of installation. The Charge to the Newly Installed was given by Rev. Don Dawson, and the charge to the congregation was given by Ruling Elder George Tichi.

The minutes of the Commission were read and approved. Upon motion duly made, the Commission moved to adjourn at the conclusion of the Service of Ordination with the pronouncement of the Benediction by the Rev. Lam Nguyen.

**Commission on Preparation for Ministry Report to Pittsburgh Presbytery  
June 2023**

**Regular Meeting of the Commission on Preparation for Ministry**

Pittsburgh Presbytery's Commission on Preparation for Ministry (CPM) met in a regular meeting on Monday, June 12, 2023 at 4:00 pm. With a quorum being present, Chairperson Rev. Gavin Walton opened the meeting with prayer.

**Items for Information**

**1. Certified Ready to Receive a Call & Circulate PIF**

The commission reports the following Candidate was examined and approved to be Certified Ready to receive a call and approved to circulate her Personal Information Form:

Michael Ball

Steven Singleton

**Items for Action**

**1. Approval of Candidates for Ordination, Pending Call**

The commission recommends the following Candidates be approved for ordination (biographical sketch, call statement, and Statement of Faith included in packet materials):

Michael Ball

Steven Singleton

**Commission on Preparation for Ministry  
Personal Profile Form for Candidates Ready for Examination**

**Name: Michael Ball**

**Status: Certified Ready Pending Call, Pittsburgh Presbytery**

**Biographical Statement**

I was born in Fort Wayne, Indiana, in 1986, and raised there, excepting the year 1996, when my family lived in Bangkok, Thailand. My family and I were active members of Beacon Heights Church of the Brethren. I became a member of a PC(USA) congregation in Jackson, Mississippi in 2009, after I completed a degree in religion and political science from the University of Chicago. I attribute this denominational transition to my introduction and subsequent profound admiration for the work of John Calvin. I lived for a summer in a peace and reconciliation community in Northern Ireland in 2013. In 2014, I attained my Master of Divinity degree from Harvard Divinity School. That same year I relocated to Pittsburgh, to serve as the Chaplain and Instructor of Religion at The Neighborhood Academy. In 2017 I moved to Los Angeles and served as Director of Youth Ministry at Westwood Presbyterian Church. In 2018 I made a tour in India, where I ate considerable quantities of thali. I returned to Pittsburgh in 2019, and abided the nadir of the pandemic while serving as Executive Director of The Open Door Youth Outreach program. Otherwise, I have been a classroom teacher, in grades from kindergarten to 12th, since 2009. Subject areas I taught include World Religions, the Bible as Literature, research seminars on Kant and John Rawls, the history of the Black Church, and American literature. I have an enduring adoration for the philosophical hermeneutics of Paul Ricoeur. The mysteries of faith and God I have contemplated from the age of thirteen, upon first discovering Kierkegaard. In ministry, I strive to faithfully and honorably preach and teach the Gospel, and to do so with joy. I am a bachelor. I should like to learn to play piano. Among gospels my favorite is Mark, among writers, Chekhov, to whom I owe the inspiration for both the content and spirit of this biographical sketch.



**Current Sense of Call**

As should be evident from my biography, my vocational discernment process has been intimately connected to my love for theology and philosophy of religion. Admittedly, when I began my serious study of the intellectual traditions of Christian faith, I primarily had an academic career in mind, since it seemed clear to me that God had provided me with skills and inclinations best suited for the academy. This changed, rather suddenly, when I began my first field education placement, working as a seminarian for the university's campus ministry. When I approached the pulpit for the first time, I felt a leap

in my chest, and a deep sense of the intimate, sacred responsibility that is so integral to faithful preaching and teaching. For perhaps the first time in my life, and despite my very real anxiety and inexperience, I was confident that God had provided me with a genuine glimmer of what would most sustain my spirit and serve God's creation. Of course, a glimmer is just that. What I felt was undeniably profound, but I had yet to integrate it into a faith practice and spiritual discipline that could sustain it beyond the temporary. Since that day, over a decade ago, my journey with God has been a continual process of prayer, conversation, professional development, and rigorous self-analysis. My career has provided me with ample lessons in all of these areas, some considerably more difficult than others. It has been a journey of growth and also of loss, as I have had to learn how to navigate God's claim on my life while still remaining true to who God created me to be. Through experiences and relationships too numerous to list here, I am confident that God has brought me on this journey for such a time and such a place as this. I pray that God will continue to guide and sustain me as I continue to grow into this sacred calling.



Statement of Faith—Michael Ball

1 I put my trust in the Triune God, Father, Son, and Holy Spirit. I believe that God is One, and  
2 that the One God exists always in relational unity, in the loving embrace of all-encompassing.  
3 divine union.

4  
5 I believe in God, whom Jesus called Abba, Father. I believe that God spoke into creation all that  
6 is, seen and unseen. I believe that God's creation is good, and that God created human beings in  
7 God's image. I believe that God gave God's human creation a position of special dominion and  
8 special responsibility among all creation.

9  
10 I believe in Jesus Christ, the only begotten Son of God—begotten, not made. I believe that, as the  
11 Son of God, Jesus was with God and was God from the beginning of all creation. I believe that  
12 Jesus is the Logos, the Word of God expressed in cosmic and human form, and through Him all  
13 things were created. I believe that Jesus was born of Mary through the conception of God's  
14 Spirit, and that in taking on flesh was both truly human and truly God. I believe that Jesus grew  
15 into adulthood while witnessing and experiencing the dislocation and loss of exile and the  
16 brutality of state violence. I believe that, upon entering his adult ministry, Jesus proclaimed  
17 Good News to the poor and oppressed, called for the repentance of sins, healed the sick,  
18 comforted the brokenhearted, and lived among the marginalized and despised. I believe that  
19 Jesus was unjustly tried and condemned by the forces of Empire, tortured, crucified, and killed  
20 by the State. I believe that in this, Jesus experienced the depth of human suffering, as the One  
21 who is with us even in the most forsaken places and experiences. I believe that Jesus was raised  
22 from the dead by God, and that in His death and resurrection, Jesus delivered us from the  
23 power of sin, death, and despair. I believe that, after appearing before and comforting His  
24 friends, Jesus ascended into Heaven, and is with God, whom He called Father.

25  
26 I believe in the Holy Spirit. I believe that the Spirit animates and guides all of creation. I believe  
27 that the Spirit gathers together humans from all walks of life into the Church, which is the Body  
28 of Christ. I believe that the Spirit comforts us, encourages us, and guides us, everywhere  
29 breathing life and renewal into us.

30  
31 I believe that God created human beings in God's image. I believe that all people are made  
32 equally in this image, and that God's love extends to us all as one human community. Despite  
33 this, I believe that humans turn from God, rebel against God's love, and choose to violate God's  
34 laws. We elect to do evil through sin, turning away from the loving relationality of God. I  
35 believe that the sins that we commit, through action or inaction, cascade from our individual  
36 lives into systems of oppression and evil. I believe that for our sins, we incur guilt as  
37 transgressors of God's all-encompassing care and love.

38  
39 Nevertheless, I believe that God chose, out of unfathomable grace, to be with us and for us. I  
40 believe that we are found holy and worthy of God's love, not through our own merit or action,  
41 but through the incomprehensible depth and breadth of God's grace. I believe that God has  
42 gathered us into the Body of Christ, the holy and universal catholic Church, that we might live  
43 into the reality of such grace and witness it to those whom we encounter. I believe that the  
44 Church unites us in physical and spiritual communion with God., through the sacraments  
45 instituted by Jesus of Baptism and the Lord's Supper. I believe that in Baptism we are joined to  
46 the Body of Christ in the name of the Triune God, and that in the Eucharist we are lifted into  
47 union with God's Spirit.

48

Statement of Faith—Michael Ball

49 I believe that the Church teaches us, supports us, and gives us both a foretaste of and model for  
50 the loving community that is the Kingdom of God. I believe that God provided the Scriptures  
51 for the Church, through which the Church discerns its gospel message, purpose, and  
52 inspiration. I believe that the Scriptures are the first, foremost, and essential means by which  
53 God's message of love is given to us. I believe that the Church is called to carry this message to  
54 all people, to invite people to the call of discipleship through acts of Christian love, to celebrate  
55 the sacraments, and to teach in keeping with Christ's commandment to love God and love our  
56 neighbor as ourselves.

57

58 I believe that, at the end of this age, God will gather up all that belongs to God, and in doing so  
59 reconcile to Godself all of creation. I believe that Jesus will come again, and that every knee that  
60 is in heaven and on earth and below the earth will bend at His name. I believe that those whom  
61 God has gathered to Godself will be raised, and that the world to come will see the full  
62 flourishing of the Kingdom of God.

63

64 Word Count: 849

**Commission on Preparation for Ministry  
Personal Profile Form for Candidates Ready for Examination**

**Name: Steven Singleton**

**Status: Certified Ready Pending Call, Pittsburgh Presbytery**

**Biographical Statement**

I grew up on the Northside of Pittsburgh, and currently reside in its Brighton Heights section. Throughout my life, I have attended Bidwell Church. Once I became a teenager, my church attendance was infrequent. My formal education was within the Pittsburgh Public Schools. In twelfth grade English class the person next to me said, "You need to do your work!" "This class is so interesting, how is it you can just sit there writing rhymes and not work?" I exclaimed, "It is the same content, isn't it!" Who would have thought that the girl trying to encourage me to complete classwork would become my wife? This August, Patrice and I celebrated sixteen years of marriage.



After graduation from Perry Traditional Academy, I went to the University of Pittsburgh. I received a bachelor's degree in history and a master's degree in teaching. Upon completion of graduate school, I received a position from the Pittsburgh Public Schools at Frick International Studies Academy (as a Social Studies teacher). Once I started teaching, I had a new goal. I wanted to be a principal within an urban setting. After some years I was accepted to Indiana University of Pennsylvania to work dually on principal certification and the doctoral program of education. It was at this time that God called me to become a pastor and I withdrew from IUP and started at Pittsburgh Theological Seminary.

The Reverend James Cleveland said in his song, It's a Good Day, "There's going to be some ups and some downs, smiles and some frowns, but it's been a good day." This song is similar to life. Like everyone I have experienced both good times, as well as bad, but I know that God is with me every step of the way, therefore it is a good day.

**Current Sense of Call**

It was at the time when I was accepted in the IUP program for principal and superintendent certification, where I felt God calling me to become a pastor. With this strong inclination, I immediately withdrew from the program at IUP and enrolled at Pittsburgh Theological Seminary.

At the time, I was in my fifth year of teaching and the Middle School Coordinator at The Pittsburgh Project. I believed that I could finish my career as a teacher and become a pastor after retirement. I had a Sunday School teacher named Mr. Bryant. He taught Men's Sunday School into his nineties. He would often say, "If you want to hear God laugh, tell God your plans!"

It took me almost twenty years to finish my work at Pittsburgh Theological Seminary. The reasoning is twofold. First, I had a work schedule as a teacher and a coordinator of fifty-five hours minimum per week. Secondly, after a bout of Bell's Palsy, I took a few years off from taking classes.

Now I find myself twenty-one years after that initial call from God. My Seminary course work completed, with God also moving me from inquirer to a candidate potentially ready to hear a call. The same neurological and immune deficiency that caused me to have Bell's Palsy in my thirties, has caused long term adverse aftereffects from Covid 19 infections. The side effects resulted in my retirement after twenty-six years of teaching.

Rather than confidently transitioning into God's call on my life, I am simply holding on to my call from God. It is my sense of call from God that has evolved into a revered promise. Any boldness, confidence, or self-efficacy that I possess is from the Lord. Therefore, while considering that call, I am prayerfully waiting for the next steps.

1 Steven Singleton  
2 Statement of Faith (Reasons for Thanksgiving, Loving God, and One Another).  
3 4/4/22  
4

5           The Godhead has three persons with one divine substance and is worthy of glory, honor,  
6 worship, and praise. God the Father who is the creator of everything. Jesus God's only son,  
7 came to the earth fully human and fully divine for its redemption. The Holy Spirit was sent by  
8 the Father and Son as an advocate to comfort God's people after Christ ascended into heaven.  
9 The attributes of God are inseparable. Our God is alive and dwells within people. Humanity is  
10 not alone. The trinity serves as an example that people should be relational, showing love and  
11 reverence to God. Our love for God is only earnest if we show love for people. **Therefore, we**  
12 **should give God thanks, loving God, and one another.**

13           Sin is missing the mark or when people act in ways that do not meet God's  
14 expectations. God made humanity in God's image, yet due to the serpent's deception and  
15 selfish choices, humanity became corrupt. Humanity sinned against God, resulting in its  
16 depraved nature. This also gave Satan and death dominion over all individuals who are not born  
17 again, who operate according to the fleshly nature, versus knowing that every good thing  
18 comes from above. God has reached out to humanity by miraculous acts and raising up leaders.  
19 The greatest act of God was sending his son Jesus Christ to die for humanity, making right  
20 humanity's corrupt nature. People then need only to look to Jesus Christ, for in Jesus we see  
21 our model. Jesus Christ is the truest form of humanity. **Therefore, we should give God thanks!**

22           God sent his only son Jesus to the earth. Jesus, being fully obedient, gave his life as a  
23 ransom for humanity, reconciling humanity back to God. Consequently, Christ is the only

24 mediator for the world. I trust and know that anyone who confesses with their mouths and  
25 believes in their hearts that Christ died and resurrected for their sins, shall receive life  
26 everlasting. Christ calls those who are believers as friends. People can participate in God's  
27 activity, letting their lives be shining examples to the world. **Therefore, we love God and one**  
28 **another!**

29 I believe as a response to grace; people are to join in the saving work of Jesus Christ. The  
30 Church belongs to God, and we are to live out the teachings of Christ in the Catholic Church and  
31 within a body of believers. I earnestly trust that our spiritual gifts are for the edification of a  
32 particular church. Consequently, God calls ruling elders, and deacons, from the midst of the  
33 congregation. God calls the teaching elder to a congregation. **Therefore, we should give God**  
34 **thanks!**

35 Scripture is the word of God. God is revealed in scripture. It shares how God has reached  
36 out to humanity by miraculous acts and raising up leaders. It attests to the life and teachings of  
37 Jesus Christ. I accept that the congregants hear the word of God in its preached form to  
38 increase faith and provide spiritual sustenance. When compared to creeds, confessions, and  
39 ordinances within the church, scripture has the highest authority. Lastly, scripture enables  
40 people to discern God's will and activity. The activity and will of God must align and never  
41 contradict the word of God. **Therefore, we love God and one another!**

42 The sacraments (Baptism and The Lord's Supper) serve as signs of God's grace to the  
43 church. Baptism is an occasion symbolizing that God calls and saves people to share in the  
44 building of God's church. Our Baptism validates that Christ died for our Sin. Baptism also

45 demonstrates that the old person before knowing Christ is no longer, and those in Christ are  
46 new. Christians are not bound by sin but are to live freely for advancing God's kingdom.  
47 Whereas Baptism is symbolizing our union or that we are in Christ, the Eucharist represents the  
48 intimacy of that relationship. Receiving the broken body and the shed blood of Christ is a way  
49 to thankfully reflect on our relationship with God. Simultaneously, the believer assesses their  
50 current walk with God, while realizing that through God's grace, God's compact or covenant is  
51 eternal. **Therefore, we should give God thanks!**

52 I believe that when a Christian's life ends their body returns to the ground, but the soul  
53 is present with the Lord. Christians should have hope in their lives because when Jesus died and  
54 resurrected from the death, he conquered hell and the grave. One day Jesus will return,  
55 reconciling everything until himself. No person knows this time and believers should live in  
56 ways that are watchful and befitting of those redeemed. The imperfect lives of Christians,  
57 redeemed by God are witnesses until Jesus Christ returns. Knowing that Christ will have the  
58 final victory over evil, should elicit resilience for Christians. I believe that on the final judgement  
59 day, the life, actions, and words of all people will come under judgement by the righteousness  
60 of Jesus Christ. Faithfull followers will receive eternal salvation, while the unfaithful eternal  
61 damnation. **Therefore, we love God and one another!**

62

## Commission on Preparation for Ministry Report to Pittsburgh Presbytery September 2023

### Regular Meeting of the Commission on Preparation for Ministry

Pittsburgh Presbytery's Commission on Preparation for Ministry (CPM) met in a regular meeting on Monday, August 28, 2023 at 4:00 pm. With a quorum being present, Chairperson Rev. Gavin Walton opened the meeting with prayer.

### Items for Information

#### 1. Ordination Examinations

The commission reports the following persons have been given permission to take the Senior Ordination Examinations specified:

Davis Creach - Bible Content 9/1/23, Bible Exegesis 9/23/23

Elizabeth Nicodemus - Bible Content 9/1/23, Bible Exegesis 9/23/23

#### 2. Enrolled as Inquirer

The commission reports the following Applicant was examined and approved to be enrolled as Inquirer:

**BAILEY** Ronnie Bailey, a member of Oakmont Presbyterian Church since 2022, graduated from Malone University in 2010, and is enrolled in Pittsburgh Theological Seminary with a projected graduation date of 2027.

#### 3. Certified Ready to Receive a Commission

The commission reports the following Candidate was examined and approved to be Certified Ready to be commissioned:

Peter Pross

#### 4. Appointment of Commissions for Ordination

On the request of CPM Leadership, the Moderator appointed the following Commissions:

**NGUYEN** Lam Nguyen's service of Ordination was scheduled for 10:30 a.m. at the Pittsburgh Vietnamese Presbyterian Church, on Sunday, July 9, 2023, with the following commissioners: The Moderator or her designee, Drew Wilson (Forest Hills PC), Rev. Dr. Don Dawson, Rev. Sharon Stewart, George Tichi (Pittsburgh Vietnamese PC), Don Barnes (Open Door PC)

**ABBOTT** Rebecca Abbott's service of Ordination was scheduled for 3:00 p.m. at Unity Presbyterian Church, on Sunday, August 20, 2023, with the following commissioners: The Moderator or her designee, Rev. Sarah Robbins, Dr. Karen Claassen, Rev. Steven Werth, Pam Frost (Unity PC), Nicholas Genger-Boeldt (East Liberty PC)



**CREAMER** Michael Creamer's service of Ordination was scheduled for 2:00 p.m. at Sewickley Presbyterian Church, on Sunday, August 27, 2023, with the following commissioners: The Moderator, Louise Schoppe (KenMawr UPC), Rev. Jason Freyer, Rev. Brian Wallace, Jenna Stevenson (Sewickley PC), Jan Bucey (Hot Metal FC)

**Items for Action**

**None**

**Committee on Nominations**

Report to Presbytery  
September 28, 2023

The Standing Committee on Nominations is nominating the following people to fill positions in the unexpired terms shown:

**Standing Committees/Commissions:**

**Commission on Ministry**

Elder Frank Hancock, Oakmont (2025A) – East

.....  
The Standing Committee on Nominations is **nominating Rev. Lindsay White, Cross Roads Presbyterian Church, Monroeville for Senior Vice-Moderator in 2024**. Nominations from the floor shall be in order at the September meeting provided the nominator has affirmed the nominee's willingness to serve if elected. Self-nominations shall not be permitted. There shall be no additional nominations for Senior Vice-Moderator at the December meeting at which time the election shall be held.

\*\*\*\*\*  
The Standing Committee on Nominations is announcing the following nominations for election at the December meeting. Nominations from the floor shall be in order for all of the Standing Committees of Presbytery at the September meeting provided the nominator has affirmed the nominee’s willingness to serve if elected.

**Standing Committees/Commissions:**

**Executive Committee**

The Rev. Emily Cooper, Glenshaw (2026B) - North  
The Rev. Kyle Erickson, Third (2026A) – East  
Elder Bob Brown, Southminster (2026B) - South

**Commission on Ministry**

The Rev. Josh Fisher, Mosaic (2026A) – North  
The Rev. Jason Rea, Hebron/Forest Ave (2026B) – West  
Elder Judi Shipley, First, Pittsburgh (2026B) – South

**Commission on Preparation for Ministry**

The Rev. Aaron Teter, Eastminster (2026B) – East  
The Rev. Phil Beck, Tarentum (2026A) – North  
The Rev. Jason Freyer, Beulah (2026A) – East

**Foundation**

The Rev. Jim Gilchrist, HR (2026A) – North  
The Rev. Ben Robbins, Northminster (2026A) – North  
Elder Dan Beckstrom, Bethel Park (2026A) – South  
Elder Bart Huchel, Ken Mawr (2026A) – West

**Response Team**

Elder Jan Wendt, Sewickley (2026A) – West

**Permanent Judicial Commission (PJC)**

Elder Susan Dobbins, Sewickley (2029) – West  
Elder Lenore Williams, East Liberty (2029) – East  
Elder Betsy Teti, Southminster (2029) – South

.....

The Committee on Nominations is grateful to all who have submitted names of interested ministers and elders to serve on the committees and commissions of Presbytery. Any member of Presbytery who has an interest in being considered for nomination to any Standing Committee or Council, or who knows of any other person who has such an interest, is strongly encouraged to relay the names and contact information for suggested nominees to the Committee on Nominations in care of [cnelson@pghpresbytery.org](mailto:cnelson@pghpresbytery.org). Information concerning the functions of the committees of Presbytery may be found in The Manual of Pittsburgh Presbytery available under Stated Clerk Resources on the Presbytery website, [www.pghpresbytery.org](http://www.pghpresbytery.org).

# REPORT OF THE COMMISSION ON MINISTRY TO PRESBYTERY

## June 13, 2023 Meeting

The committee met on June 13, 2023 at Pittsburgh Presbytery. A quorum was present.

### Part I - Items for Information

- 1. Positions Available** For the information of members of the Presbytery, the Commission lists the following positions within the Presbytery that are thought to be available.

Pastor	(PT) Bull Creek United Presbyterian Church, Tarentum
Pastor	(FT) Union Presbyterian Church, Robinson Twp
Pastor	(FT) Unity United Presbyterian Church, Plum
Pastor	(PT) Southside Presbyterian Church, Pittsburgh
Interim Pastor	(FT) First Presbyterian Church, Downtown, Pittsburgh
Interim Pastor	(FT) Oakmont Presbyterian Church, Oakmont
Associate Pastor	(FT) Westminster Presbyterian Church, Upper St. Clair
Covenant Pastor	(PT) (16-18 hrs) Amity Presbyterian Church, Dravosburg
Covenant Pastor	(FT) (32-35 hrs) Baldwin United Presbyterian Church, Baldwin
Designated Pastor	(FT-share) Crafton United Presbyterian Church, Crafton
Temporary Pastor	(PT) Universal United Presbyterian Church, Penn Hills
Temporary Assoc Pastor	(FT) Sewickley Presbyterian Church, Sewickley

### Part II

**The Commission on Ministry voted to act on behalf of the presbytery pursuant to Article 9, Section 4 of the Manual of Pittsburgh Presbytery to approve the following action items:**

#### 1. Temporary/Covenant/Interim Pastors

The request of the Sewickley Presbyterian Church to renew the services of **Rev. Emily Miller** as Temporary Pastor effective May 17, 2023 for one year.

#### 2. Members-At-Large

The request of the **Rev. Dr. Page Creach** to be enrolled as a member at large of Pittsburgh Presbytery effective April 23, 2023.

Request of the **Rev. Dan Turis** to be enrolled as a member at large of Pittsburgh Presbytery effective June 21, 2023.

#### 3. Letters of Reception

**The Rev. Dr. Rachel Hebert** from Eastern Virginia Presbytery effective July 1, 2023.

June 13, 2023

**4. Letters of Dismissal**

The request of the **Rev. Dr. Jerome Creach** to Washington Presbytery effective June 13, 2023.

**5. Letters of Dissolution**

The request of the **Rev. Dan Turis** to dissolve his call with First Presbyterian Church, Pittsburgh effective June 20, 2023.

**6. Permission to Labor Outside the Bounds**

Request of the **Rev. Dr. Page Creach** as Temporary Pastor at West Allegheny Presbyterian Church in Washington Presbytery.

**7. Calls**

The call of the Shadyside Presbyterian Church for the services of **Rev. Dr. Rachel Hebert** as Associate Pastor effective July 1, 2023. Annual terms of call are Salary and Housing \$75,000.00; Full Board of Pensions Pastor’s Participation Plan; Medical Deductible Reimbursement \$3,600.00, Social Security Offset \$5,737.50; Continuing Education \$2,000.00; Expense Allowance \$2,000.00; up to \$15,000.00 moving expenses; 4 weeks of vacation and 2 weeks study leave.

**EEO Reports**

Data	Women				Ethnic/Minorities				Disabled				TOT
	PIF	INT	POS	REF	PIF	INT	POS	REF	PIF	INT	POS	REF	
Shadyside	24	1	0	0	6	0	0	0	1	1	1	0	42

**PIF** – Number of Personal Information Forms received

**INT** – Number interviewed

**REF** – Number refused position

**POS** – Number offered position

**TOT**– All PIFs considered

**Those Who Have Entered the Church Triumphant**

The Rev. Robert Montgomery

June 6, 2023

June 13, 2023

**REPORT OF THE COMMISSION ON MINISTRY  
TO PRESBYTERY**

**July 18, 2023 Meeting**

The committee met on July 18, 2023 at Pittsburgh Presbytery. A quorum was present.

**Part I - Items for Information**

- 1. Positions Available** For the information of members of the Presbytery, the Commission lists the following positions within the Presbytery that are thought to be available.

Pastor	(PT) Bull Creek United Presbyterian Church, Tarentum
Pastor	(FT) Union Presbyterian Church, Robinson Twp
Pastor	(FT) Unity United Presbyterian Church, Plum
Pastor	(PT) Southside Presbyterian Church, Pittsburgh
Interim Pastor	(FT) First Presbyterian Church, Downtown, Pittsburgh
Interim Pastor	(FT) Oakmont Presbyterian Church, Oakmont
Associate Pastor	(FT) Westminster Presbyterian Church, Upper St. Clair
Covenant Pastor	(PT) (16-18 hrs) Amity Presbyterian Church, Dravosburg
Covenant Pastor	(FT) (32-35 hrs) Baldwin United Presbyterian Church, Baldwin
Designated Pastor	(FT-share) Crafton United Presbyterian Church, Crafton
Temporary Pastor	(PT) Universal United Presbyterian Church, Penn Hills
Temporary Assoc Pastor	(FT) Sewickley Presbyterian Church, Sewickley

**Part II**

**The Commission on Ministry voted to act on behalf of the presbytery pursuant to Article 9, Section 4 of the Manual of Pittsburgh Presbytery to approve the following action items:**

**1. Letters of Dismissal**

The request of the **Rev. Dr. Page Creach** to Washington Presbytery effective July 18, 2023.

**2. Letters of Reception**

To receive into membership The Rev. Dr. Steve Aguzzi, currently a member of the presbytery of Rivers of Life of ECO.

- 3.** Policy of candidates transferring to us from another denomination was reviewed, discussed and accepted.

- 4.** The Commission on Ministry, at its meeting held on June 13<sup>th</sup>, 2023 approved the following minimum terms of call for installed and non-installed (temporary) pastors, commissioned pastors, and certified Christian educators serving churches, effective January 1, 2024.

July 18, 2023

## **MINIMUM 2024 TERMS OF CALL FOR MINISTERS, PITTSBURGH PRESBYTERY**

The Commission on Ministry, at its meeting held on June 13<sup>th</sup>, 2023 approved the following minimum terms of call for installed and non-installed (temporary) pastors, commissioned pastors, and certified Christian educators serving churches, effective January 1, 2024.

### Notes and Significant Changes to Minimum Terms of Call for 2024

1. The Commission on Ministry has voted to increase the minimum terms of call by 3% for 2024.
2. The Book of Order was recently amended to include a requirement for congregations to provide up to 12 weeks of family leave for installed positions. Further information is contained in these minimum terms of call.
3. Since 2020, SECA offset has been required for all pastoral positions. The minimum terms of call for positions that do not include SECA offset have been moved to the legacy information of this document, and can be found on Pg. 9
4. Board of Pensions dues for 2024 remain the same as they were in 2023.

## For Full-Time Called/Installed Positions:

The minimum terms of call approved for calls *after* January 1<sup>st</sup>, 2020<sup>1</sup> to be either

- An Effective salary<sup>2</sup> of \$55,595 to be divided among cash salary and housing allowance as the minister requests + SECA Offset of \$4,253. *(The Commission on Ministry has defined utilities as fuel, electric, sewer and water, trash collection, and home telecommunications services.*
- Salary of \$38,917 and a SECA Offset<sup>2</sup> of \$4126 + free use of the manse + cost of utilities.

	Housing Allowance	Manse
Salary and Housing	\$55,595	\$38,917
Medical Reimbursement (2%)	\$1,112	\$1,112
Pension (8.5%)	\$4,726	\$4,726
Medical (27%)	\$16,123	\$16,123
D&D (1%)	\$556	\$556
Temporary Disability (0.5%)	\$278	\$278
SECA Offset (7.65% Salary)*	\$4,253	\$4,253
Study Leave Allowance	\$2,000	\$2,000
Expense Allowance	\$2,000	\$2,000
Study Leave Time	2 Weeks	2 Weeks
Vacation Time	4 Weeks	4 Weeks
	\$86,642	\$69,964

In addition to salary, employing churches will:

- Full dues payment for the Pastor’s Participation Plan of the Board of Pensions
- Provide payment for or reimbursement of medical expenses, including deductibles or co-pays, vision, and dental costs up to 2% of effective salary through a reimbursable account or a qualified Health Savings Account.
- Provide \$2000 for professional expenses and travel reimbursement at the rate allowable under I.R.S. regulations, subject to the organization’s accountable reimbursement policy. (For more information about reimbursement policies, please contact the Presbytery’s business office)
- Grant two weeks (two Sundays) study leave, cumulative to six weeks, and a study leave allowance of \$2000 per year cumulative to \$6000, regardless of hours worked per week.

<sup>1</sup> A minister in an existing call *may* choose to switch to the minimums that include SECA offset at their own discretion.

<sup>2</sup> SECA Offset - Because ministers are classified as self-employed, they are responsible for paying both the employer and employee portion of FICA (Social Security and Medicare taxes). SECA Offset pays the employer portion to the minister, which is considered taxable income by the IRS, but is not considered effective salary by the Board of Pensions.

July 18, 2023



The Commission on Ministry encourages Sessions to temporarily permit Pastors to accrue up to eight weeks of study leave and accrue up to \$8000 in study leave allowance due to the COVID-19 pandemic which significantly limited study leave options in 2020 and 2021.

- Provide four weeks (four Sundays) of vacation time for all pastors, regardless of hours worked per week.
- Provide parental and family leave for all pastors, regardless of hours worked per week, per the Pittsburgh Presbytery Parental/Family Leave Policy as well as the Book of Order requirements for Installed Pastoral positions.

If you have questions regarding these new terms, you are welcome to direct them to the Commission on Ministry Office (412-697-9210) of Pittsburgh Presbytery.

July 18, 2023

**Minimum Terms and Hourly Allocations for Non-Installed Positions and Part-Time Installed Positions initiated after January 1<sup>st</sup>, 2020:**

	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>	<u>Tier 3B</u>	<u>Tier 4</u>	<u>Tier 5</u>
<b>Hours Range</b>	<b>Full-Time</b>	<b>32-36</b>	<b>24-27</b>	<b>20-22</b>	<b>16-18</b>	<b>10-12</b>
<b>Salary/Housing</b>	\$55,595	\$42,252	\$27,242	\$27,242	\$27,242	\$13,899
<b>SECA Offset</b>	\$4,253	\$3,232	\$2,084	\$2,084	\$2,084	\$1,063
<b>Benefits</b>	\$22,794	\$16,570	\$14,769	\$7,384	\$0	\$0
Minister's Choice	\$5,560	\$4,225	\$2,724	\$2,724	\$0	\$0
Other	\$17,234	\$12,345	\$12,045	\$4,660	\$0	\$0
<b>Expenses*</b>	\$2,000	\$1,600	\$1,200	\$1,000	\$800	\$400
<b>Study Leave</b>	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Total Cost</b>	<b>\$86,642</b>	<b>\$65,655</b>	<b>\$47,295</b>	<b>\$39,710</b>	<b>\$32,126</b>	<b>\$17,362</b>

In addition to salary, employing churches will:

- Provide for professional expenses and travel reimbursement, up to the amount listed for the type of call, at the rate allowable under I.R.S. regulations, subject to the organization's accountable reimbursement policy. (For more information about reimbursement policies, please contact the Presbytery's business office)
- Grant two weeks (two Sundays) study leave, cumulative to six weeks, and a study leave allowance of \$2000 per year cumulative to \$6000, regardless of hours worked per week. The Commission on Ministry encourages Sessions to temporarily permit Pastors to accrue up to eight weeks of study leave and accrue up to \$8000 in study leave allowance due to the COVID-19 pandemic which significantly limited study leave options in 2020 and 2021.
- Provide four weeks (four Sundays) of vacation time for all pastors, regardless of hours worked per week.
- Provide parental and family leave for all pastors, regardless of hours worked per week, per the Pittsburgh Presbytery Parental/Family Leave Policy

**Benefits Policy:**

All non-installed ministers employed more than 20 hours per week are required to receive benefits of equal value to that of single-member pastor's participation in the Board of Pensions. However, the allocation of those benefits is at the minister's sole discretion, depending on their specific needs. The total cost of the Board of Pensions benefits plus any medical reimbursement provided must be at least equivalent to the amounts listed in the benefits line above. Please see the case study on the next page for an example:

## Long-term Pulpit Supply Plan

Should a session of congregation determine that their ministry is best served by not calling a Pastor, the Session shall request that the Commission on Ministry place them on the Long-Term Pulpit Supply Plan (LTPSP)

### **Budget Considerations**

Weekly Pulpit Supply Honorariums	\$150 per week
Monthly Moderator Fee	\$60 per month
Special Worship Services	\$150 per service
Special Occasions (Weddings/Funerals)	Varies
Pastoral Care (Visits, Calling)	Varies

Some congregations have arranged for whoever is serving as their Moderator to also cover their Pastoral Care responsibilities (visits, funerals, and calls) for anywhere between \$200-\$500 per month. This provides continuity for the congregation and assurance that pastoral emergencies will be handled in a timely and appropriate manner.

### Sample Long-Term Pulpit Supply Plan Budget

Weekly Pulpit Supply Honorariums	\$7800
Moderator/Pastoral Care Pastor	\$3600
Special Worship Services	\$450
Total	\$11850

## Minimum Terms and Hourly Allocations for Certified Christian Educators and Commissioned Pastors:

	Certified Christian Educators and Commissioned Pastors
Salary and Housing	\$52750
Study Leave Allowance	\$2000
Expenses*	\$2000
Study Leave Time	2 Weeks
Vacation Time	4 Weeks
	\$54214

In addition to salary, employing churches will:

- Provide four weeks of vacation time for all regardless of hours worked per week.
- Grant two weeks (two Sundays) study leave, cumulative to six weeks, and a study leave allowance of \$2000 per year cumulative to \$6000, regardless of hours worked per week. The Commission on Ministry encourages Sessions to temporarily permit Pastors to accrue up to eight weeks of study leave and accrue up to \$8000 in study leave allowance due to the COVID-19 pandemic which significantly limited study leave options in 2020 and 2021.
- \* - For Commissioned Pastors, provide for professional expenses and travel reimbursement, up to the amount listed for the type of call as detailed on Pg. 4 of this document, at the rate allowable under I.R.S. regulations, subject to the organization's accountable reimbursement policy. (For more information about reimbursement policies, please contact the Presbytery's business office)

Although not required, congregations are encouraged to offer health care coverage, as well as death/disability/pension benefits through the Board of Pensions plans or other qualified providers.

If you have questions regarding these new terms, you are welcome to direct them to the Commission on Ministry Office (412-697-9210) of Pittsburgh Presbytery.

July 18, 2023

PLEASE NOTE: The following pages pertain to **installed positions** that were initiated *prior to January 1<sup>st</sup>, 2020*.

## For Full-Time Called/Installed Positions:

The minimum terms of call approved for calls *before* January 1<sup>st</sup>, 2020<sup>3</sup> to be either

- An Effective salary” of \$58611 to be divided among cash salary and housing allowance as the minister requests. *(The Commission on Ministry has defined utilities as fuel, electric, sewer and water, trash collection, and home telecommunications services.*
- Salary of \$41,028 + free use of the manse + cost of utilities.

	Housing Allowance	Manse
Salary and Housing	\$58,611	\$41,028
Medical Reimbursement (2%)	\$1,172	\$1,172
Pension (8.5%)	\$4,982	\$4,982
Medical (27%)	\$16,997	\$16,997
D&D (1%)	\$586	\$586
Temporary Disability (0.5%)	\$293	\$293
SECA Offset (7.65% Salary)*	\$0	\$0
Study Leave Allowance	\$2,000	\$2,000
Expense Allowance	\$2,000	\$2,000
Study Leave Time	2 Weeks	2 Weeks
Vacation Time	4 Weeks	4 Weeks
	\$86,642	\$69,058

In addition to salary, employing churches will:

- Full dues payment for the Pastor’s Participation Plan of the Board of Pensions
- Provide payment for or reimbursement of medical expenses, including deductibles or co-pays, vision, and dental costs up to 2% of effective salary through a reimbursable account or a qualified Health Savings Account.
- Provide \$2000 for professional expenses and travel reimbursement at the rate allowable under I.R.S. regulations, subject to the organization’s accountable reimbursement policy. (For more information about reimbursement policies, please contact the Presbytery’s business office)
- Grant two weeks (two Sundays) study leave, cumulative to six weeks, and a study leave allowance of \$2000 per year cumulative to \$6000, regardless of hours worked per week. The Commission on Ministry encourages Sessions to temporarily permit Pastors to accrue up to eight weeks of study leave and accrue up to \$8000 in study leave allowance due to the COVID-19 pandemic which significantly limited study leave options in 2020 and 2021.
- Provide four weeks (four Sundays) of vacation time for all pastors, regardless of hours worked per week.

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<sup>3</sup> A minister in an existing call *may* choose to switch to the minimums that include SECA offset at their own discretion.

**July 18, 2023**

- Provide parental and family leave for all pastors, regardless of hours worked per week, per the Pittsburgh Presbytery Parental/Family Leave Policy as well as the Book of Order requirements for Installed Pastoral positions.

If you have questions regarding these new terms, you are welcome to direct them to the Commission on Ministry Office (412-697-9210) of Pittsburgh Presbytery.

**REPORT OF THE COMMISSION ON MINISTRY  
TO PRESBYTERY**

**September 19, 2023 Meeting**

The committee met on September 19, 2023. A quorum was present.

**Part I - Items for Information**

- 1. Positions Available** For the information of members of the Presbytery, the Commission lists the following positions within the Presbytery that are thought to be available.

General Minister	(FT) Pittsburgh Presbytery, Pittsburgh
Pastor	(PT) Bull Creek United Presbyterian Church, Tarentum
Pastor	(FT) Union Presbyterian Church, Robinson Twp
Interim Pastor	(FT) The Open Door Presbyterian Church, Pittsburgh
Associate Pastor	(FT) Westminster Presbyterian Church, Upper St. Clair
Covenant Pastor	(PT) (16-18 hrs) Amity Presbyterian Church, Dravosburg
Covenant Pastor	(PT) (32-35 hrs) Baldwin United Presbyterian Church, Baldwin
Temporary Pastor	(PT) Universal United Presbyterian Church, Penn Hills

**2. Completion of Temporary/Interim/Covenant Contracts**

The completion of the contract between **Pastor Bob Henry** and Bull Creek United Presbyterian Church, effective July 16, 2023.

The completion of the contract between **Rev. Dr. Don Ewing** and Southminster Presbyterian Church, effective October 15, 2023.

**Items for Action**

**1. Consent Motions**

The Commission recommends that the following recommendations be adopted by consent: **#s 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12**

**\*2. Moderators**

The appointment of the **Rev. Cheryl Khylllep** as moderator of Hot Metal Bridge Faith Community effective August 29, 2023.

The appointment of the **Rev. Dr. Tyler Domske** as moderator of Crossroads Presbyterian Church, Gibsonia effective September 28, 2023.

The appointment of the **Rev. Dr. Steve Aguzzi** as moderator of Unity United Presbyterian Church effective October 1, 2023.

September 19, 2023



The appointment of the **Rev. Dr. Bruce Ford** as moderator of Riverdale Presbyterian Church effective August 1, 2023.

The appointment of the **Rev. Jodi Flack** as moderator of Noblestown United Presbyterian Church effective September 28, 2023.

The appointment of the **Rev. Dr. David Wood** as moderator of Bull Creek United Presbyterian Church effective July 17, 2023.

The appointment of the **Rev. Lee Nichols** as moderator of Oakmont Presbyterian Church effective August 14, 2023.

The appointment of the **Rev. Dr. Steve Crocco** as moderator of Oakmont Presbyterian Church effective October 1, 2023.

The appointment of the **Rev. Stu Broberg** as moderator of First Presbyterian Church, Pittsburgh effective September 1, 2023.

The appointment of the **Rev. Ernest Gardner** as moderator of First Presbyterian Church, Pittsburgh effective October 1, 2023.

The appointment of the **Rev. Dora Odarenko** as moderator of Southside Presbyterian Church effective September 1, 2023.

### **\*3. Temporary/Covenant/Interim Pastors**

The request of the Sewickley Presbyterian Church for the renewal of the services of **Rev. Emily Miller** as Temporary Associate Pastor effective May 16, 2023 for one year.

The request of the Sewickley Presbyterian Church for the services of **Glenn M. Creamer** as Temporary Associate Pastor effective June 15, 2023 through December 31, 2023.

The request of the Oakmont Presbyterian Church for the services of **Rev. Lee Nichols** as Temporary Pastor effective August 13 – October 1, 2023.

The request of the Oakmont Presbyterian Church for the services of **Rev. Timothy Spring** as Interim Pastor effective October 1, 2023 for a period of one year.

The request of the First Presbyterian Church, Pittsburgh for the services of **Rev. Stu Broberg** as Temporary Pastor effective September 1, 2023 until September 30, 2023.

The request of the First Presbyterian Church, Pittsburgh for the services of **Rev. Ernest Gardner** as Interim Pastor effective October 1, 2023 for one year.

The request of the Glenshaw Valley Presbyterian Church for the renewal of the services of **Rev. Christin Moreland** as Covenant Pastor effective September 1, 2023 until December 31, 2023.

The request of the Southside Presbyterian Church for the services of **Rev. Dora Odarenko** as Covenant Pastor effective September 1, 2023.

September 19, 2023

The request of the Sixth Presbyterian Church for the services of **Rev. Sarah Robbins** as Interim Pastor effective August 1, 2023 for a period of one year.

**\*4. Letters of Reception**

**The Rev. Ernest Gardner** from Charlotte Presbytery effective October 1, 2023.

**\*5. Letters of Dismissal**

The request of the **Rev. Dan Turis** to Cincinnati Presbytery effective July 31, 2023.

The request of the **Rev. Christopher Dericks** to Coastlands Presbytery effective May 2, 2023.

**\*6. Letters of Dissolution**

The request of the **Rev. Erin Jones** to dissolve the call at Hot Metal Bridge Faith Community effective August 27, 2023.

The request of the **Rev. Christopher Dericks** to dissolve the call at Riverdale Presbyterian Church effective June 30 2023.

The request of the **Rev. Laura Bentley** to dissolve the call at Southminster Presbyterian Church effective September 30, 2023.

**\*7. Members-At-Large**

The request of the **Rev. Laura Bentley** to be enrolled as a member at large of Pittsburgh Presbytery effective October 1, 2023.

The request of the **Rev. Niki Atkinson** to be enrolled as a member at large of Pittsburgh Presbytery effective October 1, 2023.

**\*8 Enrollment in Temporary Membership**

**The Rev. Dora Odarenko**, member of The United Methodist Church, New York Annual Conference, effective September 3, 2023.

**The Rev. Timothy Spring**, member of The American Baptist Churches of Pennsylvania and Delaware, effective October 1, 2023.

**\*9. Permission to Labor Within Bounds**

Request of the **Rev. Stu Broberg**, a member of Washington Presbytery, as Bridge Pastor at First Presbyterian Church, Pittsburgh September 1-30, 2023.

September 19, 2023

**\*10. Calls**

The call of the Unity United Presbyterian Church for the services of **Rev. Dr. Steven Aguzzi** as Pastor effective October 1, 2023. Annual terms of call are Salary \$60,000.00 and Housing \$30,000.00; Full Board of Pensions Pastor’s Participation Plan; Medical Deductible Reimbursement \$1,800.00, Social Security Offset \$6,885.00; Continuing Education \$2,000.00; Expense Allowance \$2,000.00; 4 weeks of vacation and 2 weeks study leave.

**EEO Reports**

Data	Women				Ethnic/Minorities				Disabled				TOT
	PIF	INT	POS	REF	PIF	INT	POS	REF	PIF	INT	POS	REF	
Unity United	8	1	0	0	5	1	0	0	0	0	0	0	40

**PIF** – Number of Personal Information Forms received  
**INT** – Number interviewed  
**POS** – Number offered position  
**REF** – Number refused position  
**TOT**– All PIFs considered

**\*11. Administrative Commissions to Install**

The election of the following ministers and elders of Pittsburgh Presbytery to serve as an Administrative Commission to install the **Rev. Dr. Steve Aguzzi** as Pastor of Unity United Presbyterian Church on October 29, 2023 at 3:00 p.m. **The first named minister after the moderator to be clerk of the commission.** Moderator Elder Louise Schoppe or her designee to moderate. Ministers Brian Wallace and Doug Portz. Elders Deb Sommers of Unity United Presbyterian Church and Drew Wilson of Forest Hills Presbyterian Church.

The election of the following ministers and elders of Pittsburgh Presbytery to serve as an Administrative Commission to install the **Rev. Rachel Hebert** as Associate Pastor of Shadyside Presbyterian Church on November 29, 2023 at 11:00 a.m. **The first named minister after the moderator to be clerk of the commission.** Moderator Elder Louise Schoppe or her designee to moderate. Ministers Austin Shelley and Balajiedlang Khylllep. Elders Ann Turnock of Beulah Presbyterian Church and Rob Anderson of Shadyside Presbyterian Church.

**\*12. Retirement**

The request of the **Rev. Tom Hall** for retirement effective September 1, 2023.

The request of the **Rev. Dr. Robert Maravalli** for retirement effective September 1, 2023.

<b>Those Who Have Entered the Church Triumphant</b>	
The Rev. Robert Montgomery	June 6, 2023
The Rev. Dr. Reid Stewart	July 3, 2023
The Rev. Dr. Thomas Petrosky	August 14, 2023

September 19, 2023