

Valley Presbyterian Church
Imperial, PA

POSITION DESCRIPTION – Music Director

REQUIREMENTS/QUALIFICATIONS:

- Proficient at piano/keyboard
- Choral conducting experience preferred
- Background in church music preferred
- National and Pennsylvania criminal background checks.

Relates and is accountable to:

The Pastor as Head of Staff and the Session through the Personnel Committee.

The Duties of the Music Director shall be:

- Coordinate with the Pastor for the selection of the music for worship services. Any coordination issues between the parties shall be referred to the Session for review and consultation.
- Select music complementary to the pastor's sermons.
- Plan, prepare and play (preludes, introits, hymns, anthems) for each weekly service.
- Select music, prepare and play for special services (some may not be on Sunday - Advent, Lent, Christmas, etc.) Occasional extra rehearsals may be required.
- Order music as needs and budget allow.
- Conduct practice once during the week with the choir / praise team. A practice will also be conducted on Sunday morning before worship.
- Conduct the choir during worship using recorded or live accompaniment.
- Accompany the praise team on the keyboard (add additional options on the Clavinova as needed.)
- If there are any children attending that wish to participate in a special service, the Music Director is to work with them.
- Oversee copyright compliance by music program.

Hours: Part-time 6-10 hours per week

Vacation: Three (3) Sundays paid per year. Vacation taken must be brought to the Session for consent. Vacation time cannot be rolled over to the next 12-month period, or taken on consecutive weeks without prior consent of the Session.

Evaluation: Performance reviews will be conducted annually by the Session Personnel Committee.

SALARY: Negotiable, based on background and prior experience.

Interested parties, please email a copy of your resume to: officeadmin@valleychurchweb.com