

# Clinton United Presbyterian Church

## Position Description

### **Title**

Part-Time Children & Youth Director – (Approximately 10 to 15 hours per week)

### **Purpose and Mission**

To further develop, guide and direct the Children and Youth ministry program at Clinton United Presbyterian Church, which includes elementary, middle school, and high school students. The ministry exists to share the biblical truths of God's redemptive love with students in relevant ways. Our vision is to come along side each student and help them on their journey to become genuine disciples of Christ.

### **Accountability**

The Children & Youth Director is accountable to the Pastor and the Session.

### **Responsibilities**

1. Coordinate weekly children/youth program consisting of worship, teaching, and games.
2. Plan and coordinate regularly scheduled events throughout the year outside of regular program.
3. Plan and coordinate service opportunities throughout the year.
4. Plan and coordinate mission trips.
5. Assist the Christian Education Committee with its programming, including, but not limited to Vacation Bible School.
6. Develop and maintain good rapport with the youth and families.
7. Occasionally participate in Children's Sermon / Time.

### **Personal Qualifications and Characteristics**

1. Must possess a genuine faith in Jesus Christ as Savior and Lord; have a strong prayer and devotional life.
2. Must have the time to commit to the youth in their environment.
3. Must be a responsible leader with the desire to mentor and disciple youth
4. Must be teachable.
5. Must have or obtain before employment applicable criminal and child abuse clearances, and maintain such clearances throughout employment.
6. Active member / participant in a Christian church.

## **Skills and Abilities**

1. Prefer some prior experience as a youth worker in a Christian based ministry.
2. Must possess strong interpersonal communication and relational skills.
3. Good planning and organizational skills.
4. Some computer and technology skills.
5. Music abilities welcome.
6. Able to work independently, multi-task and detail-oriented.

## **Evaluation**

The Children and Youth Director is reviewed annually by the Personnel Committee as part of the regular review process.

## **Compensation**

Compensation will be commensurate with experience.

## **Cover Letter and Resumé**

Send cover letter and resumé to:

Via U.S. Postal Service:

Clinton United Presbyterian Church  
Attention: Personnel Committee  
25 Wilson Road  
Clinton, PA 15026

- or -

Via E-Mail:

[clintupch@gmail.com](mailto:clintupch@gmail.com)