

**Fox Chapel Presbyterian Church**  
**384 Fox Chapel Rd**  
**Pittsburgh, PA 15238**  
[www.fcpc.us](http://www.fcpc.us)

Fox Chapel Presbyterian Church seeks to hire a part-time 35 hour/week Office Administrator who will provide administrative and communications support for church staff and ministries. Find more info at [www.fcpc.us](http://www.fcpc.us). To apply, send cover letter and resume to [jobs@fcpc.us](mailto:jobs@fcpc.us).