

MOUNT VERNON COMMUNITY PRESBYTERIAN CHURCH  
2200 Buena Vista Road  
McKeesport, PA 15135

CHURCH ORGANIST AND PIANO ACCOMPANIST POSITION DESCRIPTION

PURPOSE OF POSITION

To provide organ and piano music for worship services and other church functions including weddings and funerals

REPORTS TO: Pastor/Head of Staff, Faith and Life Session Committee

POSITION CLASSIFICATION: Part-time, exempt, with 2 weeks of vacation and up to 2 paid sick days

TIME COMMITMENT: 4-6 hours a week, with commitments most weeks on Sunday mornings. Additional time may be needed to rehearse special music.

RESPONSIBILITIES

- Organist/pianist for worship services on Sundays and for special worship services throughout the liturgical year (Maundy Thursday, Good Friday, Easter sunrise service, Christmas Eve)
- Support the Director of Music in encouraging the musical talents and participation of members of the congregation
- Support the Director of Music in recruiting new members into the music program
- In conjunction with the pastor and Director of Music, select the music for Sunday and special worship services
- As availability allows, provide music for funerals/memorial services (this includes an honorarium outside of the usual salary)
- Be familiar with and provide input to the Director of Music for the yearly budget of the music programs
- Be primarily responsible for the care and maintenance of the organ and pianos. Arrange for organ and piano maintenance with a qualified organ and piano repair person as needed.
- Arrange for a qualified substitute organist or pianist when absent from church services, notify the church secretary and Director of Music in advance.
- Rehearse sufficiently to maintain a high quality of music
- Seek professional relationships with other church musicians and keep abreast of developments in worship and liturgy through associations, continuing education, and professional church publications

ESSENTIAL QUALIFICATIONS

- Proficient in playing the organ and piano
- Able to read music and play "parts" for the choir
- Able to read chord charts and lead sheets
- Excellent working relationships with people of all ages, and providing both musical and spiritual leadership
- Organized and able to coordinate the contributions of multiple groups of musicians
- An appreciation for multiple styles of music, both traditional and contemporary

#### WORKING RELATIONSHIPS

- Pastor/Head of Staff
- Director of Music
- Faith and Life Committee
- Session
- Church Staff
- Church members involved in the music ministries of the church
- Musicians in the surrounding community

This position will be reviewed annually.

#### TO APPLY

Contact: Terri Cochenour  
412 751-4643 - home phone  
412 916-9913 - cell phone