



Custodian (part-time to full-time)

Employment Status: Part-Time; 20 hours per week; from \$13 per hour (could become full-time)

Location: 320 Sixth Avenue, Pittsburgh, PA 15222 (downtown)

Job Summary:

The Custodian is responsible for basic cleaning of our large, historic church building and grounds and for opening and closing the church as required.

Key Responsibilities:

- Daily cleaning of the 2nd floor church offices including removal of garbage, vacuuming of carpets, and dusting of office furniture.
- Cleaning all restrooms.
- Weekly cleaning of the 3rd floor offices including the choir practice area.
- Performing minor landscaping projects on the church grounds.
- Cleaning of the church grounds including daily garbage pick-up.
- Cleaning the cafeteria and kitchen floors.
- Ensuring the security of the church building through careful daily lock-up procedures.
- Additional cleaning and/or minor maintenance projects as assigned.
- Setup and breakdown of rooms for meetings and special events.
- Must be willing to work flexible hours and events as required.

Minimum Qualifications:

- Must pass all clearances.
- Physical strength and agility sufficient to perform extended manual tasks; must be able to lift and carry 50 pounds.
- Must have good interpersonal skills, a compassionate heart, and attention to detail.
- High school diploma or GED.

To apply, contact Cheryl Swartz at 412-471-3436 x220 or cswartz@fpcp.org.