



Southminster Presbyterian Church

799 Washington Road
Pittsburgh, PA 15228-2001
412-343-8900
www.spchurch.org
info@spchurch.org

JOB DESCRIPTION

A. General

Job Title: Director of Youth and Young Adult Ministries
Reports To: Senior Pastor

B. Essential Duties and Responsibilities

1. For Senior High youth:
 - a. Leads weekly youth group.
 - b. Organizes and leads retreats, local mission trips, summer mission trip, social events and summer activities.
 - c. Becomes involved in school and community youth activities.
 - d. Recruits and oversees lay adult leaders.
 - e. Coordinates and teaches Senior High Church School class.
2. For Middle School youth:
 - a. Leads weekly youth group.
 - b. Organizes and leads retreats, social activities and local mission trips.
 - c. Recruits and oversees lay adult leaders.
3. For Confirmation class:
 - a. Participates in teaching 8th grade Confirmation class.
 - b. Conducts retreats and other activities.
 - c. Organizes and oversees mentors.
4. Participates in Celebrations of Worship as assigned by Senior Pastor.
5. Participates in Church life and activities, including meetings, fellowship and retreats.
6. Serves as a staff liaison for the Disciple Making Committee, Safe Church Committee and church-owned retreat center.
7. Upholds and assures compliance with professional standards of behavior and development.
8. Performs other duties as assigned by the Senior Pastor.

C. Minimum Education and Experience Requirements

- EDUCATION: College Degree
- Desire two years of youth and young adult ministry experience.
- Acts 33 and 34 Clearances

D. Date Job Description Completed

- October 1, 2019

Resumes and letters can be sent to info@spchurch.org

Representative of Church

Date

Employee

Date