

## Pastor of Bellevue United Presbyterian Church

Church Name	Bellevue United Presbyterian Church
Address	457 Lincoln Ave, Bellevue, PA 15202
Website	<a href="http://www.bupchurch.org">http://www.bupchurch.org</a>
Phone #	412-761-2367
Position Type	Part-Time Temporary Pastor w/ Full Benefits (26-28 hrs/week)
Church Contact:	
Name	Kenneth J. Ference (Clerk of Session/Elder)
Phone	Bellevue United Presbyterian Church
E-mail	<a href="mailto:ference597@comcast.net">ference597@comcast.net</a> / <a href="mailto:bupchurch2@verizon.net">bupchurch2@verizon.net</a>
Cell Phone:	724-993-3257
Presbytery Contact:	
Name	Rev. Brian Wallace (Associate Minister to Presbytery)
Phone	412-323-1402
E-mail	<a href="mailto:bwallace@pghpresbytery.org">bwallace@pghpresbytery.org</a>

### Church Description:

Bellevue United Presbyterian Church is looking for a unique individual to embrace the challenge of guiding our congregation to create new ways to share our faith and attract new members. The congregation currently consists of 57 members. Weekly attendance averages about 33 people.

Our church is located on the main street of an economically and racially diverse community that is centered around its walkable commercial district. Bellevue is being transformed by new young families and economic revitalization. We would like our church to offer spiritual growth to new and old residents alike to create a larger community of believers bound by Jesus Christ.

The session of Bellevue United Presbyterian Church authorized a Mission Study Team to research present challenges and future opportunities for mission, and to develop a mission statement and a strategic plan. As a result of the study, the congregation voted to seek a part-time pastor and develop small groups that would serve as bridges to the community. We are in the very beginning stages of developing these small groups. Our mission statement is "Uniting to glorify God and to make disciples of Jesus Christ."

We are searching for a minister who is excited about disciple-making and church growth and who will lead us as we together develop new forms of outreach.

We realize that a part-time position may not be ideal for the challenges ahead, but it is one way, financially, that we can give this work enough time to bear fruit. With church growth we would hope to offer additional hours.

### Position Responsibilities:

- Serve as Moderator of Session
- Weekly preparation and delivering of a sermon during worship

- “Holy day” preparation of and delivering of a sermon (e.g. Ash Wednesday, Maundy Thursday, Good Friday, possibly Thanksgiving observance, Christmas Eve) as approved by Session and the part-time minister.
- Designing and organizing worship, in conjunction with the church music director in compliance with the Directory for Worship of the PCUSA Book of Order
- All baptisms, funerals, weddings, and other special community-wide observances.
- Co-ordinating the preparation of a weekly church Bulletin.
- Co-ordinating the preparation of a monthly church Newsletter
- Preparing additional material for the Church website and other digital platforms.
- Moderating all Session meetings.
- Attending Deacons’ meetings.
- Representing BUPC in community events.
- Attending Presbytery meetings.
- Providing pastoral care as needed, including visiting home-bound members.
- Teaching adult seminars/classes/Bible studies.

<b>Compensation</b>	
Salary	\$26,814.00
SECA Offset	\$2051.00
Benefits	Full Board of Pensions (Medical, Pension, Death/Disability)
Study Leave	\$2000 (Cumulative to \$6000)
Expense Allowance	\$1200
Vacation	4 Weeks
Study Leave	2 Weeks (Cumulative to 6 weeks)