

**APPLICATION NEW MISSION FUNDING**

Mission Ministry Team

Pittsburgh Presbytery

901 Allegheny Avenue, Pittsburgh, PA 15233

(412) 323-1400

PLEASE RETURN FIVE (5) COPIES TO PRESBYTERY CENTER

**PART I**

Applicant Organization \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Amount requested \_\_\_\_\_

Church affiliation, if any \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_

Project director \_\_\_\_\_

Contact Person \_\_\_\_\_ Tel. No. \_\_\_\_\_

Has the applicant organization been previously funded by Pittsburgh Presbytery?  
If so, indicate the funding years and the amount of support for each year.

Summary of the specific mission or purpose of the project for which funding is requested (no more than 50 words).

If this project is part of a larger program, describe that program in no more than 50 words.

Signatures of persons responsible for this application:

\_\_\_\_\_  
Preparer of Application      Date

\_\_\_\_\_  
Project Director      Date

\_\_\_\_\_  
Board Chair      Date

## **PART II**

### **1. NEED**

1. Explain the needs addressed by this project, and the community it will serve.

B. What steps have been taken to document these needs?

C. How does responding to this need help to fulfill our Christian mission?

D. What is the projected number of different individuals to be served in the first year?

### **2. GOALS AND OBJECTIVES**

1. Long-term goals:

2. Specific objectives for this funding year:

### **3. PROJECT DESIGN**

Describe in outline form your plan for carrying out this project.

## **PART II - Continued**

4. **ADMINISTRATIVE STRUCTURE**  
Outline the way in which the project will be administered. Show the relationship of the board of directors and/or the church session to the director and personnel of the project. Include on a separate page the names and affiliations of the members of your administrative board.
  
5. **LOCATION**  
Where will the project be housed, and what are the space allocations?
  
6. **EVALUATION**  
How will you evaluate the outcomes of the project?
  
7. **BIOGRAPHICAL DATA**  
On a separate sheet(s), provide very brief biographical information on the key personnel responsible for this program.
  
8. **BUDGET**  
On a separate sheet(s) provide a detailed budget for this project. Include sources and amounts of an income applicable to the project, along with specific projected expenditures. If this is one facet of a larger program, include a copy of the last available audit.
  
9. **FUNDING**  
Will you continue the project after funds from New-Mission sources are no longer available? If so, how will you fund this program?