

**MISSION AGENCY FUNDING/VALIDATION APPLICATION**

Mission Ministry Team  
Pittsburgh Presbytery  
901 Allegheny Avenue, Pittsburgh, PA 15233  
(412) 323-1400

PLEASE RETURN FIVE (5) COPIES TO PRESBYTERY CENTER

**PART I – General Information**

Application Organization: \_\_\_\_\_ Date: \_\_\_\_\_

State the mission of your organization in 50 words or less:

What types (categories) of services have you provided in the past year?

Number of paid staff: \_\_\_\_\_ Number of volunteers: \_\_\_\_\_

Number of (unduplicated) individuals served in the past year: \_\_\_\_\_

Funding amount received from Pittsburgh Presbytery in the past three (3) years:

Year Received \_\_\_\_\_

Year Received \_\_\_\_\_

Year Received \_\_\_\_\_

Amount requested for next year: \_\_\_\_\_ Percentage of agency budget: \_\_\_\_\_

Describe in 50 words or less significant changes taking place or anticipated in the coming year.

Describe in 50 words or less your funding request and any specific project included in the request.

Signature of persons responsible for this application:

\_\_\_\_\_  
Preparer of Application

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

## **PART II– Mission Description**

1. Please describe the context and parameters of your ministry. What is your constituency and geography?
2. How does your agency advance “social justice” and furthers the Christian mission of Pittsburgh Presbytery in Allegheny County?
3. Please describe the methods that you use to evaluate your effectiveness at achieving your mission:
4. Using those methods, evaluate your ministry for the past year:
5. What would you consider to be your most outstanding achievement in the past year?
6. What would you consider to be an area of your ministry that needs to be strengthened in the year ahead?



**Pittsburgh Presbytery**  
**Application Mission Agency Funding/Validation**  
**Required Attachment A**

Rationale: The Mission Ministry Team (MMT) of Pittsburgh Presbytery wants its funding of Mission Agencies to reflect the core values of Pittsburgh Presbytery's Mission Statement. Specifically, it seeks to fund Mission Agencies in which the congregations of the Presbytery are actively involved. The purpose of this worksheet is to help Mission Agencies and the MMT quantify the amount of involvement by congregations of Pittsburgh Presbytery.

**Involvement by Congregations of Pittsburgh Presbytery in Your Mission Agency**

- I. On a separate page (or spreadsheet), please list the churches of Pittsburgh Presbytery which made a financial contribution to your agency in the last year (you may use the last completed calendar year or the last completed fiscal year, whichever is easier for you), along with the amount of the contribution. (Optional: If this is a church that did not support your agency in the previous year, place an asterisk by that church's name, to indicate that this was **new** support in the year being reported) Attach your spreadsheet, and list the total contribution amount in the appropriate block below.
  
- II. On a separate page, please list the Pastors or members of churches of Pittsburgh Presbytery who serve on your Board of Directors or official governing Board. (Optional: If this is a **new** Board member from last year, please place an asterisk next to the Board member's name) Attach your list and list the total number of Board members from Pittsburgh Presbytery in the appropriate block below.
  
- III. On a separate page (or spreadsheet), please list the volunteers in your agency who are members or Pastors of a church in Pittsburgh Presbytery, along with your best estimate of the number of hours they served your agency in the last completed calendar or fiscal year, whichever is easiest. (Optional: If this is a **new** volunteer from last year, please place an asterisk next to the volunteer's name) Attach your list and list the total number of volunteer **hours** from members of Pittsburgh Presbytery in the appropriate block below.
  
- IV. On a separate page, please list any gifts of space/facilities donated to your agency by a church of Pittsburgh Presbytery. Please list the square footage of the facilities. (Optional: If this is a **new** donation of space from the previous year, please place an asterisk next to the name of the church, which donates the space). Attach your list and place the total square footage of donated space from churches of Pittsburgh Presbytery in the appropriate block below.

*The Mission Ministry Team thanks you for your time in collecting this information.  
If you have any questions, please contact Rev. Karen L. Battle  
at 412-323-1400 X 309.*

**Worksheet**

- |                            |                      |
|----------------------------|----------------------|
| I. Total Financial Support | <input type="text"/> |
| II. Total Board Members    | <input type="text"/> |
| III. Total Volunteer Hours | <input type="text"/> |