

Dear (Clerk's name):

Two members representing the COM would like to come and visit with your Session. This meeting is intended to be helpful and constructive, not to critique, but to listen and offer support and encouragement.

We are looking forward to a time when we can sit down with your Session on a date that is suitable to you.

Enclosed is a list of questions to suggest some areas that could be the basis for our conversation. Please take some time to consider them carefully and any other areas that you think it would be helpful for us to discuss with you.

We will also be contacting your minister about a date when we can meet with the Session. We hope you will work with your Minister to make that happen as soon as possible. It can be a part of a regularly scheduled Session meeting and will take about an hour.

We recommend that you review a statistical report showing the recent trends in your church life in preparation for our visit. This information can be found at:
<http://apps.pcusa.org/tenyeartrends/>

Thank you for your consideration in these matters.

Sincerely yours,

Date: _____

Phone Number: _____

E-Mail: _____

Best Time to Reach Me: _____

(Revised 1/06/11)