

Dear (Minister's name):

Two members representing the COM would like to come and visit with your Session. This meeting is intended to be helpful and constructive, not to critique, but to listen and offer support and encouragement.

We have already been in touch with you by telephone and are looking forward to a time when we can sit down for a meal together (with your spouse also, if possible), on a date that is suitable to you. That visit with you should be prior to our meeting with the Session and not on the same day as the Session meeting.

Enclosed is a set of questions to suggest some areas that could be the basis for our conversation. Please take time to consider them carefully and any other areas that you think it would be helpful for us to discuss with you.

We hope you will work with the Clerk of Session to arrange a date when we can meet with your Session as soon as possible, after we have met with you. It can be a part of a regular Session meeting and will take about an hour.

We recommend that you review a statistical report showing the recent trends in your church life in preparation for our visit. This information can be found at:  
<http://apps.pcusa.org/tenyeartrends/>

Thank you for your consideration in these matters.

Sincerely yours,

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Best Time to Reach Me: \_\_\_\_\_

(Revised 1/06/11)